Development Services:
GIS Division

2171 Yarrington Rd Ste 100
Kyle, TX 78640

Date Application Received:_____/_____/_____

Application for

Street/Road Layout & Naming Suitability Review

Applicant Information
Applicant Name:
Applicant Address:
Phone:
Email:
Engineer Firm/Name:
Surveyor Firm/Name:
Owners' Name:

Project Information			
Subdivision name:			
Parcel IDs (R number):			
Jurisdiction:	☐ City:	☐ ETJ:	☐ County

Required signatures
I hereby certify that this application and all other documents submitted are true and correct to the best of my knowledge and belief.
Applicant's Signature:

Checklist
☐ Master/Concept Plan Displaying Street Layouts when applicable
☐ Location Map of Subdivision
☐ Paper Copy to Scale of Proposed Plat

	Subdivision Name:	9-1-1 Street Name Review

Proposed and Existing Street Names of every street listed on Plan/Plat

	Street Names (alphabetical order) Please print/type using upper case letters	**Approve/ Deny**	**Comments / Reason for Denial**
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			
15.			
16.			
17.			
18.			

Street Name Review Process

- Prior to subdivision plat review, please submit the following information to Hays County Development Services GIS Division:

    1) The Street Name Review application filled out completely with all new and existing street names that appear on the plat.

    2) Location map of subdivision

    3) Copy of Master Plan or Concept Plan displaying street layouts when applicable.

    4) Paper copy to scale of proposed plat to be submitted for subdivision review

- The street name review process will not begin unless all the information listed above is provided.

- Hays County GIS will review the street names on the plat and application. Once the review process is complete an approval letter will be issued to the owner's representative.

    1) The representative shall then ensure that the approved names are included on the subdivision plat being submitted.

    2) Failure to submit the Hays County issued approval letter with the subdivision plat application shall result in the application being deemed incomplete and unacceptable.

- A street name reservation will expire after one year if the plat has not completed the subdivision review process with Hays County Development Services. After the street name has expired it will be released.

- Definition of "street" for the purpose of 9-1-1 street name review.

    - The word "street" refers to any type of access including private and public roads, shared access easements, and private driveways that service multiple addressable structures. The names are for 9-1-1 response and mail delivery. They do not legally define the type of access.

- Hays County GIS does not guarantee pre-approvals and reservations of street names.

    - It is important for developers to note that even though a street name has been reserved, future factors may prevent the street name from being used. If a street name has been pre-approved, but at the time of subdivision or site plan review either it no longer meets the street naming guidelines, or its spatial characteristics are inconsistent with the suffix reserved or the name is found to pose an emergency service response risk, Hays County GIS reserves the right to reject, replace, or reconfigure any previously reserved street name at the applicant's expense.