PLANNING AND BUILDING DEPARTMENT
BUILDING DIVISION
Building Division - El Dorado County (ca.gov)

PLACERVILLE OFFICE:
2850 Fairlane Court, Placerville, CA 95667
BUILDING
(530) 621-5315
bldgdept@edcgov.us
PLANNING
(530) 621-5355
planning@edcgov.us

LAKE TAHOE OFFICE:
924 B Emerald Bay Rd
South Lake Tahoe, CA 96150
(530) 573-3330
tahoebuild@edcgov.us

Site Assessment Application

Owner's Name: _____ Mailing Address: _____

Phone Number: _____ Email Address: _____

AUTHORIZED AGENT

Name: _____ Mailing Address: _____

Email Address: _____

PARCEL INFORMATION

Assessor's Parcel Number (APN) _____
Previous APN (if applicable) _____

Parcel Address: _____

Subdivision: _____

All property comers must be located and staked for this site assessment. Use stakes driven solidly into the ground at the property comers. In cases where there is heavy brush or tree cover, surveyors tape (brightly colored plastic ribbon) shall be tied to the stakes. If this is not done for the site visit a $100.00 fee will be charged to revisit the property. The address must be posted on the property visible from the road.

I give the abovementioned "Authorized Agent" authority to act on my behalf for this site assessment. I authorize El Dorado County Building Department Staff and Tahoe Regional Planning Agency staff access onto the parcel and to the County Assessor's records.

_____ _____
Owners Signature Date

TRPA SITE ASSESSMENT CHECKLIST

APPLICATIONS LACKING ANY OF THE FOLLOWING ITEMS WILL NOT BE ACCEPTED. TRPA OR YOUR LOCAL JURISDICTION MAY REQUIRE ADDITIONAL INFORMATION ABOVE AND BEYOND THE CHECKLIST ITEMS TO REVIEW THIS APPLICATION.

Each item and number corresponds to TRPA's *Master Checklist* available at our offices or online at www trpa.org. Click "Permits & Documents" and look for the *Master Checklist* under "other Documents." Refer to the *Master Checklist* for more information on any item.

PROJECT NAME: _____

CURRENT ASSESSOR'S PARCEL NUMBER (APN): _____

PREVIOUS ASSESSOR'S PARCEL NUMBER (APN):
Applicant TRPA

1. Complete **Application with** original **signed** authorization **and checklist.**

2. Application Fee: **Please** refer to the **TRPA** Filing Fee **Schedule** available at **TRPA** offices or online.
   Full ☐ **Partial** ☐
   Filing Fee $ + **Information** Technology (IT) **surcharge:$ $**

3. Four **(4) copies of the site** plan: **Minimum size** of **18"x24" on black line or** blue **print paper.**
   The **site** plan **must** include the following information:

   a. All property **lines,** easements, and building **setbacks.**

   b. **Map scale and** north arrow.

   c. **Assessor's Parcel** Number **(APN) and property address.**

   d. Property **owner's** name(s).

   e. Parcel area **in square** feet.

   f. Contour **lines at two feet intervals.**

   g. Backshore **Boundary** if **previously verified**

   h. High and **low water** lines if **located adjacent** to lake, **river or** creek.

   i. **Trees greater than six inches 6" diameter at breast height** (dbh) and **any rock** outcroppings.

   j. Location and dimensions of all **existing** land coverage **(i.e.,** walks, decks, **driveways,** garage, **paths, sheds,** buildings, **etc.).**

   k. Edge of pavement at street.

   l. Existing land coverage calculations with overhang reductions **(with** breakdown for type of coverage, ie, buildings, paving, decks, walks, etc.).

   m. Distance from front property line to edge of street pavement.

4. Evidence that existing development was legally established. Legible and complete assessor's records provided by the Assessor's Office that identify the construction date of the coverage and/or structure. Include the hand drawn sketch (and digitized sketch if from Douglas County) by the Assessor that indicates the square footage of the structure(s). **Please note, records retrieved** from **the Internet are** not **acceptable.** Other evidence can include building records, utility records, tax records, TRPA-approved plans and permits and, in some cases, aerial photography.

☐ Yes ☐ No 5. Have you checked with TRPA to determine if any files exist about the subject parcel?