MONTCALM COUNTY DEPARTMENT of BUILDING SAFETY

211 W Main St -- P.O. Box: 368, Stanton, MI 48888

989-831-7394 -- Email: building@montcalmcountymi.gov

Electrical Permit Application

Complete all sections of application applicable to the project. Incomplete applications will delay issuance of the permit

This section for office use only		
Application Received Date	**Project Number:**	**Permit Number:**

Power Company: ☐ Consumers Energy ☐ TriCounty: ☐ Great Lakes:

Release Number:

(REQUIRED) JOB LOCATION

Site Address	*City/Village*	*Township*

Parcel/Tax I.D. No.	*Lot/Unit Number*	*Plat or Condominium Name*

(REQUIRED) OWNER / LESSE CONTACT INFORMATION

First Name, Last Name			*Phone Number 1*
Mailing Address			*Phone Number 2*
City	*State*	*Zip*	*Email Address*

ELECTRICAL CONTRACTOR INFORMATION

First Name, Last Name, or Business Name				*Phone Number 1*
Mailing Address:				*Phone Number 2*
City		*State*	*Zip*	*Email Address*

Contractor Lic. Number	*Expiration Date*	*Tax ID Number*	*MESC*	*Workers Comp Insurance*

Master License Name	*Master License Number*	*Master License Expiration Date*

Mailing Address	*City*	*State*	*Zip*

(REQUIRED) WRITTEN DESCRIPTION OF WORK

TYPE OF IMPROVEMENT

☐ New Building ☐ Addition ☐ Alteration ☐ Special Inspection ☐ Change in Use ☐ Service Only

BUILDING USE

☐ Single Family ☐ HUD Residence ☐ Manufactured Home ☐ Garage/Utility ☐ Commercial_____

☐ Single Wide ☐ Double Wide ☐ Modular

(REQUIRED) APPLICANT SIGNATURE *(Applicant is responsible for payment of all applicable fees and charges to this application)*

I hereby certify that the proposed work described on this application is authorized by the owner of record and that I have been authorized by the owner to make this authorized application as his/her agent. All of the information submitted on this application is accurate to the best of my knowledge. All work shall be installed in accordance with the Michigan Electrical Code and shall not be enclosed, covered up or put into operation until it has been inspected and approved by the electrical inspector. It shall be the duty of the electrical permit holder or their duly authorized agent to notify the electrical inspector when work is ready for inspection. It shall be the duty of the permit holder to provide access to and means for inspections of such work that are required by this code.

Applicant Signature	*Print Name*	*Date*

Home Owner Affidavit *(To be signed when homeowner is also the applicant)*

I hereby certify that the work described on this application shall be installed by myself in my own single family dwelling in which I am living or about to occupy. Section 23A of the State Construction Code Act of 1972, Act No. 230 of the Public Acts of 1972, being Section 125.1523A of the Michigan Complied Laws, prohibits a person from conspiring to circumvent the licensing requirements of this State relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23A are subject to civil fines.

It shall be the duty of the holder of the electrical permit or their duly authorized agent to notify the electrical inspector when work is ready for inspection.

Home Owner Signature	*Print Name*	*Date*

COMPLETE APPLICATION ON REVERSE SIDE

Updated: November 17th 2025

FEE SCHEDULE

ITEM DESCRIPTION:		Unit Fee	# Items	TOTAL
Base Fee -- All Permits - (*This does not cover an inspection)*		$60.00	1	$60.00
Final Inspection -- All Permits		$60.00	1	$60.00
Rough, Additional, or Re-Inspection		$60.00		
Underground Inspection		$60.00		
Plan Review -- Per Hour		$40.00		
Services Through 200 amp	Indicate amps of service :	$10.00		
Services Over 200 amp	Indicate amps of service :	$15.00		
Sub Panel		$10.00		
Circuits / Septic Tank Alarm		$4.00		
Light Fixtures -- (Each *25 Light Fixtures)*		$10.00		
Dish Washer		$5.00		
Garbage Disposal		$5.00		
Furnace/Unit Heater		$5.00		
Electric Heating Units -- (Baseboard)		$5.00		
220 Power Outlets -- (Ranges, Dryers, A/C, Etc.)		$5.00		
Feeders		$6.00		
Signs -- (Per Circuit)		$10.00		
Commercial kVA -- Generator / Wind Turbine / HP Rated Equipment	Up to 20 kVA / HP (Each Unit)	$6.00		
Commercial kVA -- Generator / Wind Turbine / HP Rated Equipment	Over 20 kVA / HP (Each Unit)	$12.00		
Residential Generator / Transfer Switch / Wind Turbine (*Mechanical Permit Required on Generator Install)*		$6.00		
Solar Photovoltaic System Up to 5,000 panels -- (Each Panel)		$2.00		
Solar Photovoltaic System Over 5,000 panels -- (Each Panel)		$1.00		
Commercial Fire Alarms	Up to 20 Stations	$50.00		
Commercial Fire Alarms	Over 20 Stations -- Each 10 Stations	$20.00		
WORK STARTED PRIOR TO OBTAINING PERMIT: SEE NOTE BELOW				
BILLING FOR INCOMPLETE FORMS		$20.00		
			TOTAL:	

Permit Issued by:	Date:

NOTE: If you start work prior to obtaining a permit:
First time: Double the permit fee (at least $250).
Second time or more: Four times the permit fee (at least $500).

RESET FORM

SUBMIT FORM