EL DORADO COUNTY BUILDING SAFETY DIVISION

PERMIT APPLICATION SUPPLEMENT (PART 4)

DISCLOSURES & FORMS FOR OWNER-BUILDERS APPLYING FOR CONSTRUCTION PERMITS

ASSESSOR'S PARCEL NUMBER _____ **APPLICATION #** _____

IMPORTANT NOTICE TO PROPERTY OWNER

Dear Property Owner:

An application for a building permit has been submitted in your name, listing yourself as the builder of the property improvements specified at:

_____

Street City State Zip

We are providing you with an Owner-Builder Acknowledgement and Information Verification Form to make you aware of your responsibilities and the possible risks you may incur by having this permit issued in your name as the Owner-Builder. **We will not issue a building permit until you have read, indicated your understanding of each provision, signed and returned this form to our office.** An agent of the owner cannot execute this notice unless you, the property owner, obtain prior approval from El Dorado County Building Safety Division.

1. OWNER'S ACKNOWLEDGEMENT AND VERIFICATION

Owner-Builder Acknowledgement
And Verification Information
State of California Health and Safety Code
Section 19825 -19829

DIRECTIONS: Read and initial each statement below to signify you understand or verify this information.

_____ I understand a frequent practice of unlicensed persons is to have the property owner obtain an "Owner-Builder" building permit that erroneously implies that the property owner is providing his or her own labor and material personally. I, as an Owner-Builder, may be held liable and subject to serious financial risk for any injuries sustained by an unlicensed person and his or her employees while working on my property. My homeowner's insurance may not provide coverage for those injuries. I am willfully acting as an Owner-Builder and am aware of the limits of my insurance coverage for injuries to workers on my property.

_____ I understand building permits are not required to be signed by property owners unless they are *responsible* for the construction and are not hiring a licensed Contractor to assume this responsibility.

_____ I understand as an "Owner-Builder", I am the responsible party of record on the permit. I understand that I may protect myself from potential financial risk by hiring a licensed Contractor and having the permit filed in his or her name instead of my own.

_____ I understand Contractors are required by law to be licensed and bonded in California and to list their license numbers on permits and contracts.

_____ I understand if I employ or otherwise engage any persons, other than California licensed Contractors, and the total value of my construction is at least five hundred dollars ($500), including labor and materials, I may be considered an "employer" under state and federal law.

_____ I understand if I am considered an "employer" under state and federal law, I must register with the state and federal government, withhold payroll taxes, provide workers' compensation disability insurance, and contribute to unemployment compensation for each "employee." I also understand my failure to abide by these laws may subject me to serious financial risk.

_____ I understand under California Contractors' State License Law, an Owner-Builder who builds single-family residential structures, cannot legally build them with the intent to offer them for sale, unless *all* work is performed by licensed subcontractors and the number of structures does not exceed four within any calendar year, or all of the work is performed under the contract with a licensed general building Contractor.

_____ I understand as an Owner-Builder, if I sell the property for which this permit is issued, I may be held liable for any financial or personal injuries sustained by any subsequent owner(s) that result from any latent construction defects in the workmanship or materials.

_____ I understand I may obtain more information regarding my obligations as an "employer" from the Internal Revenue Service, the United States Small Business Administration, the California Department of Benefit Payments, and the California Division of Industrial Accidents. I also understand that I may contact the California Contractors' State License Board (CSLB) at 1-800-321-CSLB (2752) or www.cslb.ca.gov for more information about licensed contractors.

_____ I am aware of and consent to an Owner-Builder building permit applied for in my name, and understand that I am the party legally and financially responsible for proposed construction activity at the site location above.

_____ I agree that, as the party legally and financially responsible for this proposed construction activity, I will abide by all applicable laws and requirements that govern Owner-Builders as well as employers.

_____ I agree to notify the issuer of this form immediately of any additions, deletions, or changes to any of the information I have provided on this form.

Licensed contractors are regulated by laws designed to protect the public. If you contract with someone who does not have a license, the Contractors' State License Board may be unable to assist you with any financial loss you may sustain as a result of a complaint. Your only remedy against unlicensed Contractors may be in civil court. It is also important for you to understand that if an unlicensed Contractor or employee of that individual or firm is injured while working on your property, you may be held liable for damages. If you obtain a permit as Owner-Builder and wish to hire Contractors, you will be responsible for verifying whether or not those Contractors are properly licensed and the status of their workers' compensation insurance coverage.

Before a building permit can be issued, this form must be completed and signed by the property owner and returned to El Dorado County Building Safety Division. Note: In order to verify the property owner's signature, you will be required to present a driver's license or other government-issued identification at permit issuance.

Property Owner's Signature: _____ Date: _____

2. AUTHORIZATION OF AGENT TO ACT ON PROPERTY OWNER'S BEHALF

Note: The property owner must complete the following Authorization Form when designating an agent of the property owner to apply for a construction permit for the Owner-Builder. **NO** refund shall be issued to an Agent.

Excluding the Notice to Property Owner, the execution of which I understand is my personal responsibility, I hereby authorize the following person(s) to act as my agent, to apply for, sign, and file the documents necessary to obtain an Owner-Builder Permit for my project. Scope of Construction Project (or Description of Work):

Property Location or Address: _____
Street City State Zip

Name of Authorized Agent: _____ Phone: _____

Address of Authorized Agent: _____
Street City State Zip

I declare, under penalty of perjury, that I am the owner of the property listed above at "Project Location or Address" and I personally completed the above information and certify its accuracy. Please Note: In order to verify your signature, you will be required to present a valid driver's license or other government-issued identification at permit issuance.

Property Owner's Signature: _____ Date: _____