260416

LOCAL AGENCY FORMATION COMMISSION (LAFCo) APPLICATION

Mariposa County Planning Department
5100 Bullion Street, P.O. Box 2039
Mariposa, CA 95338
Telephone (209) 966-5151 FAX (209) 742-5024
www.mariposacounty.org planningdept@mariposacounty.org

To the Applicant:
Please review this information PRIOR to applying as there is necessary information and materials that are needed for submission. In addition, general information is provided relating to costs and processing.

General Information and Instructions:
When preparing the application, it is important to provide as much detail and information as possible. For the application to be considered complete, all the items listed in the "Required Materials and Items" section must be submitted along with appropriate fees. This application is used to formally change boundaries of a service or other type of district, which requires review and approval by the Local Agency Formation Commission (LAFCo).

Applicants are to apply on-line or in person.

Applicants are strongly encouraged to have a pre-application meeting with Mariposa Planning staff to discuss the application. Staff will review and discuss with you the application requirements, costs, processing of the application, and possible land division requirements. Such pre-application meetings are at no cost to the applicant and could save both application costs and time. Please call the Mariposa Planning at (209) 966-5151 if you wish to schedule a meeting to discuss the application or if you have any questions regarding the application package.

ENVIROMENTAL ASSESSMENT

Environmental review, in accordance with the California Environmental Quality Act (CEQA), (Section 21000 et seq., Public Resources Code), is required for the LAFCo application and project. A project consists of the LAFCo application and any County approvals necessary to develop the property as proposed (i.e., general plan amendment, subdivision application, etc.). Submitting this form confirms that environmental review has not been conducted on the project by another lead agency, and requests that the Mariposa LAFCo prepare and adopt the appropriate environmental document for the project. The information below is required in order to initiate the environmental review process with Mariposa LAFCo. Additional information may be required by the Executive Officer upon further review of the application.

1) List all other government approvals and permits necessary to develop the property as proposed.

2) What is the proposed use of the property?

3) Will any proposed boundaries divide existing communities or subdivisions? If yes, describe.

4) Will the project extend roads, water service, and/or sewer trunk lines into an area not presently provided with those services? If yes, please describe the facility and/or service and where it would be extended.

5) Will the project result in urban or dense development not contiguous with development of equal or greater density? If yes, please describe the use of adjacent properties and the location of the nearest development of equal or greater density.

6) Will the project result in the conversion or development of agricultural or open space land? If yes, please indicate the number of acres and describe the use of land.

7) Will the project affect the capacity of public facilities (i.e. roads, wastewater treatment plant, etc.)? If yes, please describe the present workload of the facility (i.e. 500,000 gallons per day of wastewater treated, etc.) the capacity of the facility, and the amount of workload to be generated by the project.

Please attach additional sheets if necessary.

I, _____, being the project applicant or agent authorized to act in behalf of the project applicant, declare under the penalty of perjury that this form contains all required information, and the statements and information contained herein are in all respects true and correct to the best of my knowledge. I understand that the processing of the application will be delayed if any required information is incorrect, incomplete, omitted, or illegible. I also understand that additional information may be required by the Executive Officer to complete environmental review of the project.

_____ _____

Date Applicant's signature

SERVICE FESABILTY INFORMATION

Section 14.040 of the Mariposa LAFCo Policies, Procedures, and Standards Manual requires all applications to include information on the services to be extended or provided, how the services would be provided, and the costs of those services. For applications initiated by petition, the applicants must provide the information required below and the information must be complete and accurate. Any information on the affected district that is of public record is available from the district.

1) List the types of services that will be extended or provided to the affected territory.

2) Describe the level and range of those activities.

3) Indicate when the services would be extended or provided to the affected territory.

4) Indicate the improvements or upgrading of structures, roads, sewer, water facilities, or other infrastructure necessary to serve the affected territory with the listed services (i.e. construction of a four-inch diameter water main along Main Street from Poplar Avenue to Elm Avenue).

5) Indicate and itemize the approximate costs of extending the services and constructing the improvements.

6) Discuss how the services and improvements would be financed.

Attach additional sheets if necessary.

I, _____, being the project applicant or agent authorized to act in behalf of the project applicant, declare under the penalty of perjury that this form contains all required information, and the statements and information contained herein are in all respects true and correct to the best of my knowledge. I understand that the processing of the application will be delayed if any required information is incorrect, incomplete, omitted, or illegible.

Date _____ Applicant's Signature _____

REQUIRED MATERIALS AND ITEMS FOR A COMPLETE LAFCo APPLICATION

The following checklist contains a summary of the items that are required of applicants by LAFCo to complete the application. This checklist is provided as a convenient summary for the applicant. Please refer to the appropriate section of LAFCo's Policies, Procedures, and Standards Manual regarding the individual application requirements.

- ❑ Pre-filing conference with LAFCo staff.
- ❑ A petition with the required signatures or a certified copy of the legislative resolution of application initiating the proposal.
- ❑ Complete the on-line application. If the applicant is not the property owner, the applicant must provide a letter of authorization or other document that authorizes the applicant to apply on the owner's behalf. If there is more than one property owner, the applicant shall list the names and addresses of all other individuals who have an interest in the property.
- ❑ Required maps and legal descriptions of the affected territory for each proposed change of organization.
- ❑ An environmental assessment form or legislative Notice of Exemption, Initial Study/ Negative Declaration, or certified Environmental Impact Report.
- ❑ A master or individual service area plan (for proposals initiated by resolution of application), a complete service feasibility information form (for proposals initiated by petition), or a waiver approved by the Executive Officer (for minor proposals).
- ❑ A master or individual service area plan (for proposals initiated by resolution of application), a complete service feasibility information form (for proposals initiated by petition), or a waiver approved by the Executive Officer (for minor proposals).
- ❑ If extension of infrastructure or services to currently undeveloped areas will occur, information and evidence of the need for services.
- ❑ Payment of application fees as determined by Mariposa Planning. Deposit fees are for applications that are to be charged time and materials and are estimated using the current staff hour charge. The Planning Department will calculate and invoice you for fees upon application submittal. If you would like an estimate of fees PRIOR to the submittal of your application, please contact the Planning Department or see Planning Fee Schedule for general information. It should be noted that the fees do not include consultant fees, specialized studies, CEQA charges, publication fees and any additional fees that may be charged by other agencies or county offices, unless noted. Should work on your project exceeds the initial deposit amount, you will be billed accordingly.

REGISTERED VOTER PETITION

FOR OFFICIAL USE ONLY

Petition Accepted on (date) _____ Petition No. _____

Petition Determined to be (please check one) Sufficient ☐ Insufficient ☐

Application No. _____ Certificate of Sufficiency Issued on (date) _____

Chief Petitioners: (not to exceed three)

Name_____Telephone (_____)_____

Address_____Town/City_____Zip_____

Name_____Telephone (_____)_____

Address_____Town/City_____Zip_____

Name_____Telephone (_____)_____

Address_____Town/City_____Zip_____

The undersigned registered voters of the affected territory hereby petition the Local Agency Formation Commission (LAFCo) of Mariposa County for approval of a proposed change of organization or reorganization, and stipulate as follows:

1) This proposal is made pursuant to Part 3, Division 3, and Title 5 of the California Government Code (commencing with Section 56000, Cortese-Knox Local Government Reorganization Act of 1985).

2) This proposal proposes to (please describe the nature of the proposal):

_____

_____

_____

_____

_____

3) The specific change(s) of organization proposed (i.e., annexation, detachment, formation, etc.) is/are (please list each change of organization separately):

_____

_____

_____

4) The boundaries of the territory (ies) included in each change of organization are as described or shown on the pages attached hereto and by this reference incorporated herein. (Separate pages (or exhibits) must be attached for each change of organization if the boundaries of the affected territory (ies) are not coterminous.)

5) The territory(ies) included in the proposal is/are (please check one):

- ❑ Inhabited [twelve (12) or more registered voters]
- ❑ Uninhabited [eleven (11) or less registered voters]

6) The proposal (please check one) ☐ is / ☐ is not , consistent with the sphere of influence(s) of the affected local agency(ies).

7) The reason(s) for the proposal is/are:

8) The proposal is requested to be made subject to the following terms and conditions:

9) If the formation of a new district(s) is including in the proposal:

A. The principal act(s) under which said district(s) is/are proposed to be formed is/are:

B. The proposed name(s) of the new district(s) is/are:

C. The boundary's of the proposed district(s) is/are as described on Page(s) _____ Hereto incorporated herein.

10) If an incorporation is included in the proposal, the name proposed for the new city is:

If the proposal includes the consolidation of special districts, the proposed name of the consolidated district is:

Wherefore, the undersigned petitioners certify that the petition includes all required information and said petitioners have read all information in said petition, the petitioners request that proceedings be taken in accordance with the provisions of Section 56000 et seq. of the Government Code and herewith affix signatures as follows:

Date	Printed Name	Property APN	Signature
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
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18.			
19			

LANDOWNER PETITION

FOR PROCEEDINGS PURSUANT TO THE CORTESE-KNOX LOCAL GOVERNMENT 1985 REORGANIZATION ACT

FOR OFFICIAL USE ONLY

Petition Accepted on (date) _____ Petition No. _____

Petition Determined to be (please check one) Sufficient ☐ Insufficient ☐

Application No. _____ Certificate of Sufficiency Issued on (date) _____

Chief Petitioners: (not to exceed three)

Name_____Telephone (_____)_____

Address_____Town/City_____Zip_____

Name_____Telephone (_____)_____

Address_____Town/City_____Zip_____

Name_____Telephone (_____)_____

Address_____Town/City_____Zip_____

The undersigned registered voters of the affected territory hereby petition the Local Agency Formation Commission (LAFCo) of Mariposa County for approval of a proposed change of organization or reorganization, and stipulate as follows:

1) This proposal is made pursuant to Part 3, Division 3, and Title 5 of the California Government Code (commencing with Section 56000, Cortese-Knox Local Government Reorganization Act of 1985).

2) This proposal proposes to (please describe the nature of the proposal):

_____

_____

_____

_____

3) The specific change(s) of organization proposed (i.e., annexation, detachment, formation, etc.) is/are (please list each change of organization separately):

_____

_____

_____

_____

4) The boundaries of the territory (ies) included in each change of organization are as described or shown on the pages attached hereto and by this reference incorporated herein. (Separate pages (or exhibits) must be attached for each change of organization if the boundaries of the affected territory (ies) are not coterminous.)

5) The territory(ies) included in the proposal is/are (please check one):
- ❑ Inhabited [twelve (12) or more registered voters]
- ❑ Uninhabited [eleven (11) or less registered voters]

6) The proposal (please check one) ☐ is / ☐ is not , consistent with the sphere of influence(s) of the affected local agency(ies).

7) The reason(s) for the proposal is/are:

_____

_____

_____

_____

8) The proposal is requested to be made subject to the following terms and conditions:

_____

_____

_____

_____

9) If the formation of a new district(s) is including in the proposal:

A. The principal act(s) under which said district(s) is/are proposed to be formed is/are:

_____

B. The proposed name(s) of the new district(s) is/are:

_____

C. The boundaries of the proposed district(s) is/are as described on Page(s) _____ Hereto incorporated herein.

10) If an incorporation is included in the proposal, the name proposed for the new city is:

_____

Provisions are requested for appointment of:

City Manager (please check one): Yes ☐ No ☐

City Clerk and City Treasurer (please check one): Yes ☐ No ☐

11) If the proposal includes the consolidation of special districts, the proposed name of the consolidated district is:

Wherefore, the undersigned petitioners certify that the petition includes all required information and said petitioners have read all information in said petition, the petitioners request that proceedings be taken in accordance with the provisions of Section 56000 et seq. of the Government Code and herewith affix signatures as follows:

Date	Printed Name	Property APN	Signature
1.			
2.			
3.			
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20.			

Resolution No. _____

A RESOLUTION OF APPLICATION BY THE _____ DISTRICT REQUESTED THE LOCAL AGENCY FORMATION COMMISSION (LAFCo) TAKE PROCEEDINGS FOR THE _____

RESOLVED, by the Board of Directors of the _____ District, that

WHEREAS, the _____ desires in initiate proceedings pursuant to the Cortese-Know Local Government Reorganization Act of 1985, Division 3, commencing with Section 56000 of the California Government Code, for the _____ ; and

WHEREAS, the proceedings will propose to (*describe nature of proposal)*_____

_____

and propose the following changes of organization _____; and

WHEREAS, the territory proposed to be_____ is (*please select one)* inhabited/ uninhabited, and a description of the boundaries of the territory is set forth in Exhibit _____attached hereto and by this reference incorporated herein ; and

WHEREAS, this proposal (*please select one)* is / is not consistent with the sphere of influence of the affected district (s); and

WHEREAS, it is desired to provide that the proposed_____ be subject to the following terms and conditions:

(*insert terms and conditions)* ; and

WHEREAS, the reasons for this proposal are as follows:

(*insert reasons)* : and

WHEREAS, the Board of Directors has adopted a service area plan for the affected territory, attached hereto and by this reference incorporated herein.

NOW, THEREFORE, this Resolution of Application is hereby adopted and approved by the Board of Directors of the _____ District,
And the Local Agency Formation Commission of Mariposa County is hereby requested to take proceedings as stated above according to the terms and conditions stated above and in the manner provided by the Cortese-Knox Local Government Reorganization Act of 1985.

PASSED AND ADOPTED by the Board of Supervisors of the _____ District at a (*please select one)* regular/ special meeting thereof held on the _____day of _____ , 20___, by the following vote:
(Insert vote signatures)

MARIPOSA LOCAL AGENCY FORMATION COMISSION
CERTIFICATE OF SUFFICIENCY
FOR REGISTERED VOTER PETITION

STATE OF CALIFORNIA
COUNTY OF MARIPOSA

The undersigned certifies as follows:

I am the duly appointed Executive Officer of the Mariposa Local Agency Formation Commission.

The attached petition entitled,_____
was accepted and filed by me on_____ , 20__.

Said petition is signed by registered voters and pursuant to Section 56707 of the Government Code, I have compared the names of the signers on said petition against voters' register in the Office of the Mariposa County Clerk and have ascertained there for the matter required by Section 56707.

The results of my examination are as follows:

All signatures on the petition were secured within six (6) months of the date on which the first signature on the petition was affixed.

The elapsed time between the data on which the last signature on the petition was affixed and the date on which the petition was accepted and filed by me is_____days.

The number of registered voters residing within the affected territory is_____.

The minimum signature requirements for a sufficient petition are:
Signature (s) by_____ registered voters residing within the affected territory.

Said petition was signed by_____ registered voters residing in within the affected territory.

Please check one of the following:

- ❑ Based on this examination, it is hereby determined and certified that the petition qualities as a sufficient petition and was signed by the requisite number of qualified signers of a sufficient petition.
- ❑ Based on this examination, it is hereby determined and certified that the petition does not qualify as a sufficient petition for the following reasons:

Date: _____ _____

_____ , Executive Officer

MARIPOSA LOCAL AGENCY FORMATION COMMISSION
CERTIFICATE OF SUFFICIENCY
FOR LANDOWNER PETITION

STATE OF CALIFORNIA
COUNTY OF MARIPOSA

The undersigned certifies as follows:

I am the duly appointed Executive Officer of the Mariposa Local Agency Formation Commission.

The attached petition entitled, _____ was accepted and filed by me on_____ , 20___.

Said petition is signed by landowners and, pursuant to Section 56707 of the Government Code, I have compared the names of the signers on said petition against the names of the persons shown as owners of land on the last equalized assessment roll of the County and have ascertained there from the matter required by Section 56707.

The result of my examination are as follows:

All signatures on the petition were secured within six (6) months of the date on which the first signature on the petition was affixed.

The elapsed time between the data on which the last signature on the petition was affixed and the date on which the petition was accepted and filed by me is_____ days.

The number of landowners owning land within the affected territory is _____ .

The total assessed value of land within the affected territory is $_____ .

The minimum signature requirements for a sufficient petition are signature(s) by_____ landowners owning land within the affected territory who also owns not less than $_____ of the assessed value of land within the affected territory.

Said petition was signed by_____ landowners who also own $_____ of the assessed value of land within the affected territory.

Please check one of the following:

- ❑ Based on this examination, it is hereby determined and certified that the petition qualities as a sufficient petition and was signed by the requisite number of qualified signers of a sufficient petition.
- ❑ Based on this examination, it is herby determined and certified that the petition does not qualify as a sufficient petition for the following reasons:

Date _____ _____

260416

_____ , Executive Officer