Borough of Deer Lake

238 Lake Front Drive, Deer Lake, Orwigsburg, PA 17961
Schuylkill County

ZONING PERMIT APPLICATION INSTRUCTIONS

1. Application for Zoning permits must be made to the Zoning Officer.

2. A Zoning Permit is required for all construction, all remodeling, rewiring, replumbing, and renovating of existing building, auxiliary structures, sidewalks, pools, patios, driveways, fences, etc.

3. If the permit is for construction of a new house, an application must be submitted to the Schuylkill County Municipal Authority for a sewer permit. This must be done ***prior*** to issuance of a building permit. The Authority must install the lateral connection to your property ***before*** your contactor installs your one from the home to the property line. Contact SCMA at 570-622-8240.

4. The zoning permit must be filled out completely, in duplicate, and a sketch to show building size (length, width, height), location on the lot, front, rear and side setbacks. Please ask for zoning ordinance regulations as to this part of the application. Use the attached form for sketch. If help is needed it will be gladly given, copies of zoning ordinance #28 and revisions can be found on the official borough web site. Uniform Construction Code Act #45 building code applies.

5. The completed application and sewer permit (where applicable) shall then be submitted to the Zoning Officer along with the required fee (if Check – payable to (Borough of Deer Lake) for approval.

6. When the application is approved, a zoning permit will be issued along with an authorization card, which must be placed in public view until all construction is completed.

7. Should the application be unacceptable, it will be returned to the applicant for correction

8. If the permit is denied because of zoning or building code regulations and the applicant feels they have sufficient justification, they may appeal to the zoning hearing board for a review and variance as required by the borough zoning ordinance.

9. For construction of new homes, businesses, and any additions to a home or business, detailed plans must include (blueprints, architectural diagrams, a picture diagram of the exterior, and floor plans including all dimensions to scale). these must be submitted with the permit applications.

10. Mostly all Zoning Permits also require a Construction UCC Permit, please review *ALL* permits to see what is necessary for your project/job.

11. If you are doing your own work then you must provide a completed Workers' Compensation Affidavit. If you contract out the work then the Contractor must provide a current Certificate of Insurance listing coverage for Workers Compensation.

07/2022

BOROUGH of DEER LAKE

Deer Lake, Schuylkill County

238 Lake Front Drive, Orwigsburg, PA 17961

PERMITS

SCHEDULE OF FEES

All Fees are Non-Refundable

ZONING PERMIT FEES

(renovations and out buildings, fences, pools, sidewalks, driveways)

	FEE
$0.00 UP TO $10,000	$75.00
	*+ $4.00 per thousand rounded to nearest thousand

ZONING PERMIT FEES (new construction residential)

	FEE
First $10,000	$75.00
	*+ 10.00 per every additional $1,000.00

ZONING PERMIT FEES (new construction non-residential)

	FEE
First $10,000	$75.00
	*+ $20.00 per every additional $1,000.00

OCCUPANCY PERMIT

FEE

$150.00

EXCAVATION PERMIT

FEE SEE PERMIT

EXCAVATION OF STREET PERMITS

FEE SEE PERMIT

VARIANCE - APPEALS

FEE

$1,500.00

* + $500.00 for each additional hearing

CHECKS RETURNED BY BANK

FEE

$50.00

UCC CONSTRUCTION PERMIT FEES ARE DETERMINED BY THE UCC CONSTRUCTION CODE OFFICIALS.

5/10/2022

BOROUGH OF DEER LAKE
BUILDING PERMIT/WORKERS' COMPENSATION AFFIDAVIT

The Borough of Deer Lake desires to ensure that all construction projects undertaken in the Borough pursuant to lawfully issued Building Permits, if performed by persons or companies in the construction business who employ employees to assist and take part in the construction, are performed by persons or companies carrying the legally required workers' compensation insurance coverage. Therefore, all persons or companies who apply for a Building Permit are required to execute this Affidavit.

I, _____, do hereby affirm that I will not employ employees to work on the project for which I am seeking a Building Permit without securing workers' compensation coverage as required by the Pennsylvania Workers' Compensation Act (the Act of June 2, 1915 and all subsequent amendments) to cover said employees, nor will I employ/hire/contract with any other person or company for the project for which I am seeking a Building Permit without ensuring that said person or company provides workers' compensation coverage as required by the Pennsylvania Workers' Compensation Act to cover any employees to be employed on the project. Further, I will inform the Borough official issuing any Building Permit of the name of the person or company I employ/hire/contract with, and provide the Borough with written proof of any required workers' compensation coverage. I am aware that my failure to comply could subject me to a stop-work order from the issuing official.

I am executing this Affidavit under penalty as provided in 18 Pa.C.S.A. Section 4904.

Intending to be legally bound, I have set my hand this _____ day of _____, 20___.

_____
Applicant

COMMONWEALTH OF PENNSYLVANIA
COUNTY OF SCHUYLKILL

On this _____ day of _____, 20___, before me, a Notary Public, the undersigned individual, _____, did personally appear, who being known to me or otherwise having satisfactorily identified himself/herself to me, did execute the foregoing instrument, a Building Permit/Workers' Compensation Affidavit, for the purposes set forth therein contained, by signing his/her name thereto.

In Witness Whereof, I have set my hand and affixed my official seal

_____
Notary Public

Sworn and subscribed before me this ____ day of _____, 20____.
My Commission expires: