



*Rio Arriba County
Planning & Zoning Department*

Gabriel Boyle
Director

Angel Garcia
Assistant Director

Dedication of Burial Ground Family Cemetery Application

Permit #: _____ Parcel #: _____ Community: _____

Property Owner: _____

Applicants Representative: _____

Owners Mailing Address: _____

Site Physical Address: _____

Phone: (____) _____ - _____ Cell: (____) _____ - _____ Email: _____

I, _____ do hereby dedicate a portion of land as a Dedicated Burial Ground on my property. **(Legal Description and survey plat showing designated burial plot area attached)** I will complete the claim of exemption affidavit requirements of the Rio Arriba County Subdivision Ordinance for Burial Plot designation within 30 days of signature of this affidavit.

Property Owner(s) Signature

Date: _____

Property Owner(s) Signature

Date: _____

Legal Representative Signature

Date: _____

(Note: The applicant's legal representative may sign the application if a notarized letter of authorization is submitted with the application or power of attorney).

Rio Arriba County Requirements for Private Burial Grounds

- _____ 1. The completed Dedication of Burial Grounds Application.
- _____ 2. A site plan showing all improvements on the property such as buildings, driveways, well, septic tanks, etc. also including the burial site.
- _____ 3. A copy of your recorded Warranty Deed. (This may be obtained through the County Clerk's Office)
- _____ 4. Copy of the recorded Survey Plat. If the survey plat was not recorded, it is still required. If a survey plat does not exist, the Deed showing proof of ownership may be used.
- _____ 5. Signed and Notarized Affidavit of Burial Site. (see below)
- _____ 6. All documents must be filed with the Rio Arriba County Clerk when application is approved.
- _____ 7. There is a \$50.00 application fee. This is due at the time of submittal.

SETBACKS

A burial site **MUST** be set at a minimum of **25 feet** from any adjoining properties or easements on the property and must not exceed 3000 square feet.

A burial site **MUST** be set at a minimum of **100 feet** from any water source. Including but not limited to irrigation ditches, streams, rivers, ponds, leach fields & wells. Including neighbors water sources.

Please review & initial to confirm your understanding & agreement of the burial setbacks.

_____ I acknowledge that the burial site must follow the required setbacks outlined above.

DEPTH OF BURIAL

Cremations **MUST** be 3 feet deep and 18" X 18"

Single Burial **MUST** be 6 feet deep and 4' X 9'

Double Burial **MUST** be 8 feet deep and 4' X 9'

Please review & initial to confirm your understanding & agreement of the depth of burial.

_____ I acknowledge that the burial site must follow the required depth of burial outlined above.

NOTE: If you are located in a subdivision, you should review your covenants to see if a burial plot is permitted on your property.

Website:

www.rio-arriba.org

1122 Industrial Park Rd Espanola, NM 87532 ~ Phone (505) 753-7774 or PO Box 127 Tierra Amarilla, NM 87575 ~ Phone (575) 588-7254

Updated November 19, 2024

AFFIDAVIT OF BURIAL SITE

I, _____ do hereby state under oath, the following:

Property Owner(s) Name or Legal Representative

My family desires to bury a family member on land described. I want to dedicate the following Burial Site for a Family Cemetery and will abide by the following conditions:

AS EVIDENCE BY THE WARRANTY DEED AND SURVEYED LEGAL DESCRIPTION:

I agree that the plot designated for a family cemetery will maintain a minimum of 100 feet setback from any water source, which includes but not limited to a stream, pond, leach field, well or flood hazard area, including neighbor's water source.

I agree that the plot designation for a family cemetery is a minimum of 25 feet from any adjoining property or easement on the property.

I agree to survey the land to designate the plotted land as a family cemetery upon approval through the Planning and Zoning Department and then record it at the County Clerk's Office within 30 days of signature of affidavit.

I agree to make changes to amend warranty deed to reflect the burial plot.

Property Owner Signature

Property Owner Signature

Legal Representative

STATE OF NEW MEXICO)

) SS

COUNTY OF RIO ARRIBA)

This instrument was acknowledged before me by _____
_____ on _____
Date

Notary Public

Date

My Commission Expires:

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