



Concept Plan Application

Project/Subdivision Name: _____

Approx. Location: _____

Parcel Number(s): _____ Total Acres: _____

Current Zone: P Requesting a Rezone?* NA If Yes, to what zone? NA

Number of Lots: _____ Number of Lots Per Acre: _____

**Requests to rezone a parcel require a separate application & process. This question is for informational purposes only & does not replace the rezone application requirements.*

Contact Information

Developer: _____

Company Name: _____

Address: _____

Phone: _____ Email: _____

Engineer: _____

Company Name: _____

Address: _____

Phone: _____ Email: _____

Property Owner: _____

☐ Check Here if Same as Developer

Address: _____

Phone: _____ Email: _____

Concept Plan Requirements (Ordinance 10-5-9)

- ☐ Notarized Agent Authorization (if Developer is different from Property Owner)
- ☐ 1 electronic PDF copy of the plat/parcel map of the area
- ☐ Concept Drawing/Sketch (1 electronic PDF copy & 1 hard copy 11" x 17") (Ch. 10-5-9.D.2 and 10-31-3.c.6)
 - **General**
 - Proposed name of subdivision
 - Approximate section corners or lines
 - North arrow, scale, date of drawing
 - Property boundary with dimensions
 - A vicinity plan showing location of property and all existing features within or adjacent to the property
 - Total acreage of the entire tract proposed for subdivision
 - **Existing**
 - Locations of existing buildings
 - Location and description of existing vegetation
 - Locations and ownership of all adjacent tracts of land
 - General knowledge of existing land characteristics (i.e. slope, wetlands, vegetation)
 - Topography contours at 2-foot increments from existing data such as USGS quad and identifying areas greater than 15%
 - **Existing and Proposed**
 - Locations of existing and proposed of the following:
 - Streets
 - Utilities
 - Easements (public and private)
 - Watercourses and impoundments
 - Storm water disposal facilities
 - Drainage Patterns
 - **Proposed**
 - Configuration of proposed lots with minimum average lot sizes
 - Approximate locations, dimensions, and area of all parcels of land proposed to be set aside for park or playground use or other public use
 - Proposed future drainage scheme
- ☐ Soils and geologic map indicating soils types, their boundaries and any known geologic hazards (See [Honeyville Sensitive Lands Map](#) and the [UGS online mapper](#))
- ☐ Environmental Impact Assessment
- ☐ Name and mailing address of property owners within 300 feet of subdivision boundary
- ☐ Complete application must be submitted two (2) weeks prior to the regularly scheduled Planning Commission meeting.

Applicant Certification Concept Plan

I swear the statements and answers contained herein, in the attached plans, and other exhibits, thoroughly, to the best of my ability, present the argument in behalf of the application requested herewith, and that the statements and information above referred to are in all respects true and correct to the best of my knowledge and belief. I also certify and agree:

- I am the owner of the subject property and that the authorized agent noted in this application has my consent to represent me with respect to this application and to appear on my/our behalf before any city commission, board or council considering this application.
- I understand that Honeyville City may rescind any approval or take any other legal or appropriate action for information or representations submitted that is incorrect or untrue.
- I have reviewed the applicable sections of the Honeyville Municipal Code and that items and checklists contained in this application are basic and minimum requirements only and that other requirements may be imposed that are unique to individual projects or uses.
- To pay all fees associated with this project as assessed by the current adopted Consolidated Fee Schedule, as well as any fees associated with any City Consultant (e.g. engineer, attorney.)
- The applicant shall also be responsible for all collection fees incurred including a collection fee of up to 40% (pursuant to the provisions of the Utah Code Ann. §12-1-11).
- To allow the Staff, Planning Commission, or City Council or appointed agent(s) of the City to enter the subject property to make any necessary inspections thereof.

Developer's Signature: _____ Date: _____

Property Owner's Signature: _____ Date: _____

Agent Authorization

State of Utah)

County of _____)

I/We , the sole owner(s) of the real property located at _____,
Honeyville, Utah, hereby appoint _____ as my/our
Agent with regard to this application affecting the above described real property, and authorize
said Agent to appear on my/our behalf before any city commission, board or council
considering this application.

Dated this _____ day of _____, 202____

Signed: _____
Property Owner

Property Owner

Subscribed and sworn to before me on this _____ day of _____, 202____

Notary Public