DUTCHESS COUNTY HEALTH DEPARTMENT
85 Civic Center Plaza, Suite 106
Poughkeepsie, NY 12601
845-486-3404 email: ehs@dutchessny.gov

Sewer/Water Adequacy Change of Use

Instructions: **Applicant** to complete Section A, then submit to Dutchess County Department of Health.

SECTION A. APPLICANT / OWNER / PROJECT INFORMATION

Applicant / Owner Information:

Name: _____ Phone: _____

Applicant Address: _____ Email: _____

Proposed Use Location:

Business Name: _____ Business Phone: _____

Business Address: _____Tax Map No.: _____

Water Supply and Sewage Disposal: select all that apply to the property

WATER SOURCE: PWS/Central Water ☐ Private Well ☐ **SEWAGE:** Central Sewer ☐ On-site Septic System ☐

GREASE TRAP: Yes ☐ No ☐ If Yes, is Grease Trap: Interior ☐ Exterior ☐ GT Size:_____ gals

Capacity Worksheet:

Applicant: complete boxed area of table below. The shaded area will be completed by DCDOH.

EXISTING OR PROPOSED*	SUITE/ UNIT (A)	FLOOR AREA (FT^2)	BUSINESS NAME	TYPE OF USE	UNIT OF MEASURE (seats, emp, sta)	UNITS (#)	HYDRAULIC LOADING RATE (gpd/unit)	WATER SAVING FIXTURE MULTIPLIER (PER CODE)	DESIGN FLOW OR ACTUAL METERED FLOW (GPD)
							TOTAL DESIGN FLOW:		
							SYSTEM CAPACITY:		
							REMAINING CAPACITY:		

***ATTACH ADDITIONAL SHEETS OR INFORMATION AS NECESSARY (I.E. METER DATA OR EXTRA SUITES)**

SECTION B. HEALTH DEPARTMENT USE ONLY

DCHD Project Number _____ Approval Date_____ Flow_____

SDS type _____ Water Source _____ PWS Number_____

Existing Capacity Analysis or Approved Plan Available? YES ☐ NO ☐

Determination: ☐ **Capacity is Adequate** ☐ **Engineering Evaluation/Design Needed** ☐ **EHS Permits Needed**

DCHD **Permits Required**: _____

_____

_____

DCHD **Engineer**: _____ Date_____ Signature_____

DCHD **DWEP**: _____ Date_____ Signature_____

DCHD **Sanitarian**: _____ Date_____ Signature_____

COPY to **Building Inspector**: _____ Date_____ Signature _____

COPY to **Sr. Sanitarian**: _____ Date _____ Signature _____

Additional information regarding this form:

- *Some projects may require supporting documentation including floor plans, engineering plans, engineering reports, etc.*
- *You may be required to retain the services of a NYS Licensed professional engineer for your project if the above information is not conclusive for capacity determination.*