Electrical Permit Application

Michigan Department of Licensing and Regulatory Affairs
Bureau of Construction Codes
P.O. Box 30255, Lansing, MI 48909
517-241-9313
www.michigan.gov/bcc

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Authority: 1972 PA 230 Penalty: Failure to provide information may result in denial of your request.	LARA is an equal opportunity employer/program. Auxiliary aids, services and other reasonable accommodations are available upon request to individuals with disabilities.

I. Project or Facility Information

NAME OF OWNER/AGENT/SCHOOL/STATE DEPT.			HAS A BUILDING PERMIT BEEN OBTAINED FOR THIS PROJECT? ☐ Yes ☐ No ☐ Not required
STREET ADDRESS AND JOB LOCATION (Street Number and Name)	**CITY**	**ZIP CODE**	COUNTY
NAME OF CITY, VILLAGE OR TOWNSHIP IN WHICH JOB IS LOCATED ☐ City ☐ Village ☐ Township **OF:**			

II. Applicant/Facility Contact Information

INDICATE WHO THE APPLICANT IS ☐ Licensee ☐ Owner	NAME	STATE LICENSE NUMBER	EXPIRATION DATE
ADDRESS (Street Number and Name)		STATE REGISTRATION NUMBER	EXPIRATION DATE
CITY	STATE / ZIP CODE	E-MAIL	
TELEPHONE NUMBER (Include Area Code)		FEDERAL EMPLOYER ID NUMBER (or reason for exemption)	
WORKERS COMPENSATION INSURANCE CARRIER (or reason for exemption)		UIA NUMBER (or reason for exemption)	

III. Type of Job

☐ **Single Family**	☐ New	☐ Service Only	☐ Premanufactured Home Setup (State Approved)	☐ **State Owned**
☐ **Other**	☐ Alteration	☐ Special Inspection	☐ Manufactured Home Setup (HUD Mobile Home)	☐ **School**

IV. Plan Review Information

Plans must be submitted with an Application for Plan Examination and the appropriate deposit before a permit can be issued, except as listed below.

Plans are not required for the following:

1. When the electrical system rating does not exceed 400 amps and the building is not over 3,500 square feet in area.
2. Work completed by a governmental subdivision or state agency costing less than $15,000.00.

If work being performed is described above, check box below **"Plans Not Required."**

What is the rating of the service or feeder in ampere? _____
What is the building size in square footage? _____

Plans are required for all other building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to 1980 PA 299 and shall bear that architect's or engineer's seal and signature.

BCC Plan Review Project No. _____ ☐ **Plans Not Required**

V. Applicant Signature

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.

SIGNATURE OF LICENSEE OR OWNER	DATE

Complete Application on Back Side

VII. Fee Schedule - enter the number of items being installed, multiply by the unit price for total fee. **101**

Item #17, Mobile Home Unit Site:
When installing a site service in a park, the permit application must include the application fee, service, the number of park sites and a final inspection. When setting a HUD mobile home in a park, a permit must include the application fee, service, feeder and a final inspection. These shall be done by a licensed electrical contractor. When setting a HUD mobile home or a premanufactured home on private property, a permit must include the application fee, service, feeder and a final inspection.

	Fee	# Items	Total
1. Application Fee (**non-refundable**)	$75.00	**1**	**$75.00**
Service			
2. Through 200 Amp.	$10.00		
3. Over 200 Amp. thru 600 Amp.	$15.00		
4. Over 600 Amp. thru 800 Amp.	$20.00		
5. Over 800 Amp. thru 1200 Amp.	$25.00		
6. Over 1200 Amp. (GFI only)	$50.00		
7. Circuits	$5.00		
8. Lighting Fixtures/Outlets - per 25	$6.00		
9. Dishwasher	$5.00		
10. Furnace - Unit Heater	$5.00		
11. Electrical - Heating Units (baseboard)	$4.00		
12. Power Outlets (ranges, dryers, etc.)	$7.00		
Signs			
13. Unit	$10.00		
14. Letter (each)	$15.00		
15. Neon - each 25 feet	$20.00		
16. Feeders-Bus Ducts, etc. - per 50'	$6.00		
17. Mobile Home Park Site*	$6.00		
18. Recreational Vehicle Park Site	$4.00		

	Fee	# Items	Total
K.V.A., H. P., Wind Turbines, ***EVSE and ****PV Modules			
19. Units up to 20 K.V.A. or H.P./Per PV Module	$6.00		
20. Units 21 to 50 K.V.A. or H.P./Per PV Module	$10.00		
21. Units > 50 K.V.A. or H.P. /Per PV Module	$12.00		
Fire Alarm Systems (not smoke detectors)			
22. Up to 10 devices	$50.00		
23. 11 to 20 devices	$100.00		
24. Over 20 devices	$5.00 ea.		
Data / Telecommunication Outlets			
31. 1 - 19 devices	$5.00 ea.		
32. 20 - 300 devices	$100.00		
33. Over 300 devices	$300.00		
Energy Management Temp. Control			
25. Energy Retrofit - Temp. Control	$45.00		
34. Devices - Energy Management	$5.00 ea.		
26. Conduit only or grounding only	$45.00		
Inspections			
27. Special Insp. (pertaining to sale of building) **(does not include an electrical service inspection)**	$75.00		
28. Rough/Additional Inspection	$75.00		
29. Final Inspection	$75.00	**1**	**$75.00**
30. Certification Fee**	$30.00		

* See VII. Fee Schedule Item #17 above
** Required for all school and state-owned construction projects
*** EVSE - Electrical Vehicle Supply Equipment
**** PV Modules - Photovoltaic
NOTE: Under special circumstances the bureau will assess an hourly fee for inspection services at a rate of $75.00 per hour.

Total Fee (Must Include the $75 non-refundable application and $75 final inspection fees.)

VIII. Instructions for Completing Application **Make checks payable to "State of Michigan"**

General: Electrical work shall not be started until the application for permit has been filed with the Bureau of Construction Codes. All installations shall be in conformance with the Michigan Electrical Code. **No work shall be concealed until it has been inspected.** The telephone number for the inspector will be provided on the permit form. When ready for an inspection, call the inspector providing as much advance notice as possible. The inspector will need the **job location** and **permit number**. ***Schedule permitting, an inspector will respond to an inspection request within 2 business days to schedule the inspection. The inspector will typically perform the inspection within 5 business days as his or her schedule permits.***

Expiration of Permit: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work. **A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN 180 DAYS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CANNOT BE REFUNDED. THE CHARGE TO RE-OPEN A CLOSED PERMIT IS $75.00.**

VALIDATION AREA

Where to Submit Application: The Bureau of Construction Codes is responsible for code enforcement in units of government throughout the state which have no local program and for all state owned buildings as well as public and charter school construction where a local delegation of authority does not exist. Permit applications for state issued permits should be sent to the address on the front of this application. If you are not sure whether a state permit or a local permit is appropriate, contact our office or your local building inspector. Questions regarding state issued permits may be directed to the Office of Management Services, Permit Section at 517-241-9313. Code questions may be directed to the Electrical Division at 517-241-9320 or bccelec@michigan.gov.