Board of County Commissioners

Office of Planning & Development

135 Gross Road • Kingsland, GA 31548

Phone: (912) 729.5603 • Fax: (912) 729.5543 • www.camdencountyga.gov

Online Portal:

https://app.govwell.com/camden-county

ACCESSORY STRUCTURE
BUILDING PERMIT APPLICATION INSTRUCTIONS

This building permit is for any ***accessory structure, barn, shed, etc.,*** as well as some information to assist you in submitting your application.

Our office hours are Monday through Friday, 8:00 AM to 5:00 PM.

The following items may need to be submitted with your permit application:

- One sets of structure plans.
- A site plan.
- Septic tank permit. Contact Environmental Health Department, 912-729-6012.
- Land Disturbance permit may be required. Contact Cassie Turpin, 912-510-5706 for a determination.
- A Right of Way Encroachment permit will be required for any permits other than an electric permit. The contact number is 912-576-3028.
- Continuous Footers are required on all additions.
- For ***pre-constructed buildings***, include a ***Georgia stamped Engineering plan*** that meets the ***2018 International Building Code*** and ***120 mph 3 second wind gust*** with the application along with a ***copy of the invoice***.

There are fees associated with this permit.

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ACCESSORY and OTHER PERMIT(S) APPLICATION

IMPROVEMENT TYPE: ☐ OUTBUILDING ☐ SIGN

☐ MECHANICAL ☐ PLUMBING ☐ OTHER

Human Habitation Prohibited: *Accessory Structures shall not be designed or used, in part or whole, for human habitation.*

APPLICANT NAME: _____ DATE: _____

ADDRESS: _____

PHONE: _____ Email: _____

PROPERTY OWNER: _____

PROPERTY ADDRESS: _____

MAP/PARCEL #: _____ ZONING: _____ LOT SIZE: _____

WORK DESCRIBED: _____

IMPROVEMENT COST: _____

ELECTRIC COST: _____ POWER CO.: ☐ OREMC ☐ GA POWER

PLUMBING COST: _____ HVAC COST: _____

___ Trusses ___ Stick Built ___ Stem-wall ___ Monolithic ___Crawlspace

CONTRACTORS:	**LICENSE #:**	**LICENSE #**
General: _____	State: _____	Local: _____
Plumber: _____	State: _____	Local: _____
HVAC: _____	State: _____	Local: _____
Electrician: _____	State: _____	Local: _____

APPLICANT SIGNATURE: _____ DATE: _____

If you are clearing or grading land, you may need a permit from the Erosion & Sedimentation Control Division. Please contact Cassie Turpin at 912.510.5706 for more information.

An on-site inspection will be conducted by a member of the Camden County Assessors Office for all permits issued Please call 912-576-3241 with any questions.