WEXFORD COUNTY BUILDING DEPARTMENT

401 N. Lake Street
Cadillac MI 49601
Phone: (231) 779-9465
Email: building@wexfordcounty.org
Website: www.wexfordcounty.org

MACK ERICKSON
Building Official
CHAD KANOUSE
Electrical Inspector
MATTHEW SCHNEIDER
Mechanical Inspector
NICHOLAS GROSS
Plumbing Inspector
STEFANIE BURTON
Building Department Assistant

APPLICATION FOR PLAN EXAMINATION AND BUILDING PERMIT

IMPORTANT - Applicant to complete all items

I. LOCATION OF BUILDING

ADDRESS			
CITY/VILLAGE	TOWNSHIP	PROPERTY TAX ID #	ZIP CODE
BETWEEN	.AND		

II. IDENTIFICATION OWNER

NAME	DATE OF BIRTH	TELEPHONE #	
ADDRESS	CITY	STATE	ZIP CODE
EMAIL ADDRESS			

B. ARCHITECT OR ENGINEER

NAME	DATE OF BIRTH	TELEPHONE #	
ADDRESS	CITY	STATE	ZIP CODE
LICENSE #		EXPIRATION DATE	

C. CONTRACTOR

NAME	DATE OF BIRTH	TELEPHONE #	
ADDRESS		STATE	ZIP CODE
EMAIL ADDRESS			
BUILDERS LICENSE #		EXPIRATION DATE	
FEDERAL EMPLOYER # OR REASON FOR EXEMPTION			
WORKERS COMP. INSURANCE CARRIER OR RÉASON FOR EXEMPTION			
MESC EMPLOYER # OR REASON FOR EXEMPTION			

III. TYPE OF IMPROVEMENT AND PLAN REVIEW

A. TYPE OF IMPROVEMENT (Check all that apply):

[ ] New Building [ ] Addition [ ] Alteration [ ] Repair [ ] Demolition
[ ] Mobile Home Setup [ ] Foundation Only [ ] Pre-manufactured [ ] Relocation

B. COST OF IMPROVEMENT: _____

C. REVIEWS TO BE PERFORMED:

[ ] Building [ ] Plumbing [ ] Mechanical [ ] Electrical [ ] Energy

IV. PROPOSED USE OF BUILDING

A RESIDENTIAL - For "demolition", show most recent use:

[ ] One Family [ ]Two or More Family (# of units_____) [ ] Hotel, Motel (# of units_____)
[ ] Attached Garage [ ] Detached Garage [ ] Other:_____

B. NON-RESIDENTIAL - For "demolition", show most recent use:

o Amusement Church, Religious o Industrial o Parking Garage o Service Station o Hospital, Institutional o Office, Bank, Professional O Public Utility o School, Library, Educational o Store, Mercantile o Tanks, Towers o Other (see section below)

NON-RESIDENTIAL Describe in detail proposed use of building, e.g.: food processing plant, machine shop, laundry building at hospital, elementary school. secondary school. college, parochial school, parking garage for department store, rental office building, office building at industrial plant. If use of existing building is being changed, enter proposed use.

V. SELECTED CHARACTERISTICS OF BUILDING

A. PRINCIPAL TYPE OF FRAME:

o Masonry, Wall Bearing o Wood Frame o Structured Steel
o Reinforced Concrete o Other:_____

B. PRINCIPAL TYPE OF HEATING FUEL:

o Gas o Oil o Electricity o Coal o Other:_____

C. TYPE OF SEWAGE DISPOSAL:

[ ] Public or Private Company [ ] Septic System

D. TYPE OF WATER SUPPLY:

[ ] Public or Private Company [ ] Private Well or Cistern

E. TYPE OF MECHANICAL:

Will there be air conditioning? [ ] Yes [ ] No Will there be an elevator? [ ] Yes [ ] No

F. DIMENSIONS

Number of Stories:	Floor Area:	1 st – 2nd floor:
Total Area:		3rd - 10th floor:
Total Land Area (sq. ft.):		11th - above floor:

G. NUMBER OF OFF-STREET PARKING SPACES:

Enclosed:	Outdoor:

VI. APPLICANT INFORMATION

The applicant is responsible for payment of all fees and charges applicable to this application and must provide the following information:

NAME		TELEPHONE #	
ADDRESS	CITY	STATE	ZIP CODE
FEDERAL ID #			

I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent, and we agree to conform to all applicable laws of the State of Michigan. All information submitted on this application is accurate to the best of my knowledge.

Section 23a of the State Construction Code Act of 1972, Act 230 of the Public Acts of 1972, being Section 125.1523a of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subject to civil fines.

FEE ENCLOSED: $

SIGNATURE OF APPLICANT	APPLICATION DATE
SIGNATURE OF OWNER	DATE

VII. LOCAL GOVERNMENTAL AGENCY TO COMPLETE THIS SECTION

ENVIRONMENTAL CONTROL APPROVALS

	REQUIRED?		APPROVED	DATE	NUMBER	BY:
A-ZONING	[ ] Yes	[ ]No				
B - FIRE DISTRICT	[ ] Yes	[ ] No				
C - POLLUTION CONTROL	[ ] Yes	[ ] No				
D - NOISE CONTROL	[ ] Yes	[ ] No				
E - SOIL EROSION	[ ] Yes	[ ] NO				
F - FLOOD ZONE	[ ] Yes	[ ] NO				
G - WATER SUPPLY	[ ] Yes	[ ] NO				
H - SEPTIC SYSTEM	[ ] Yes	[ ] NO				
I - VARIANCE GRANTED	[ ] Yes	[ ] NO				
J OTHER	[ ] Yes	[ ] NO				

VIII. VALIDATION

BUILDING PERMIT-NUMBER.	APPROVED BY:
ISSUE.DATE:	SIGNATURE:
PERMIT FEE:	TITLE:

IX. SITE OR PLOT PLAN - For Applicant Use

Indicate direction of North within this circle:	

STICK BUILT HOMES

