Paulding County Community Development – Building & Permitting Division
Watson Government Complex – 240 Constitution Boulevard, 1st Floor
Dallas, Georgia 30132 * Phone: 770-443-7571
commdevpermits@paulding.gov * www.paulding.gov

BUILDING OCCUPANCY INSPECTION APPLICATION

FEE: $50.00 Application will not be processed until payment is made.
Ways to pay: phone, mail or in person.

BUSINESS NAME: _____

LOCATION: _____

PROPOSED CONSTRUCTION: _____

SQUARE FOOTAGE OF STRUCTURE: _____

TYPE USE: _____

BUSINESS OWNER: _____

ADDRESS: _____

EMAIL: _____ PHONE: _____

TO RECEIVE A BUILDING OCCUPANCY INSPECTION, APPLICANT MUST OBTAIN THE SIGNATURES OF 1 – 6

1. ZONING: (2nd Floor)
770-443-7601 zoning@paulding.gov (Zoning District) (Parcel Number) (Approval Signature & Date)

2. MARSHAL BUREAU: (2nd Floor)
770-443-9768 pcmb-alcoholdivision@paulding.gov (Approval Signature & Date) Convenience Store _____ Restaurant _____ Other

3. ADDRESSING: (3nd Floor) _____
770-505-1365 addressing@paulding.gov (Approval Signature & Date)

4. TAX COMMISSIONER: (3nd Floor)
770-443-7581 taxcomm@paulding.gov (Property Tax Paid Date) (Approval Signature & Date)

5. ENVIRONMENTAL HEALTH: (1st Floor)
770-443-7877 kathron.jones@dph.ga.gov, tara.wheeler@dph.ga.gov (Approval Signature & Date)

Septic Tank _____ Restaurant _____

6. WATER & SEWER SYSTEM: 3844 Atlanta Hwy, Hiram, GA 30141
678-224-4086 jodie.few@paulding.gov , john.minch@paulding.gov **Appt. Only.** (Approval Signature & Date)

7. PAULDING COUNTY FIRE INSPECTOR: **Must pass fire inspection to receive C.O.**
770-222-1160 fireinspections@paulding.gov **Call to schedule a fire inspection.**

8. BUILDING INSPECTOR (1st Floor): **Must pass building inspection to receive C.O.**
770-443-7571 steve.turner@paulding.gov , dedra.pack@paulding.gov **Call to schedule building inspection.**

Staff Use Only

Date _____ Building Inspection: Pass _____ Fail _____

Signature of Building Inspector _____