Address Application

Lake County GIS Department
500 1st Street E
Polson, MT 59860
Phone: (406) 883-7212
gis@lakemt.gov

Application Fee: $125.00 per address

- Please make check payable to: **Lake County Treasurer**
- You can mail your application and check to the address above

Note that it may take 2–3 weeks for an address to be assigned.

Address is for: ☐ Existing structure ☐ Current construction ☐ Future planned construction

Owner's Name (Please print)**:** _____

Owner's present mailing address: _____

City, State, ZIP: _____

E-mail: _____ Phone: _____

Requested by (If different from owner)**:** _____

Requester's mailing address: _____

City, State, ZIP: _____

E-mail: _____ Phone: _____

Have you turned in a County or State Road Approach Permit? ☐ County ☐ State ☐ No ☐ N/A

- If your new driveway approaches onto county or state public roadways, contact the Lake County Road Dept. (406-883-7206) or State Highway Dept. (406-751-2000).

Property Information:

Geo-Code (or Parcel ID): 15-_____-0000

Assessment Code (or Tax ID): _____

Legal description: _____

I grant permission for Lake County GIS to briefly access property to collect location information: ☐ Yes ☐ No

Overview Map (Needs to be included with your submitted application)**:**

- Provide a map, site plan, or depiction indicating where the new **structure** and **driveway** are going to be located. Please include any geographic features or neighboring properties to aid us in finding the exact locations.

On-Site Marking (If the access driveway has not been built yet)**:**

- The centerline of the future driveway, where it begins at the road, must be marked with a colored stake, ribbon, paint, or any other noticeable indicator. This will ensure that we GPS the correct location when we do a site visit. **Accurate information for Emergency Services is better for everyone.**

If you have questions with any part of this application, please contact us.

OFFICE USE ONLY:

Date Application Received: _____ via: Email / Mail / In-Person

Owner Confirmed: ☐

Date Address Sent: _____ via: Email / Mail / In-Person

Address Assigned: _____

Payment Processed: ☐

City: _____ Zip: _____

(Attach receipt to application)

[ ] Taxes / Cadastral Physical Address Updated [ ] 3rd Party Maps Updated