

FINAL LOT GRADING CERTIFICATION

Planning and Community Development Department
442 W. Washington Street, Suffolk, VA 23434
Phone: 757-514-4150 Fax: 757-514-4199

Please fax, mail or submit this form in person to the Planning and Community Development Department when you wish to have your Certificate of Occupancy mailed and/or faxed to you upon completion of the Building Final inspection. Prior to the release of a Certificate of Occupancy, the City of Suffolk Unified Development Ordinance (UDO) requires one of the following certifications to be executed.

Please note that all **IN-FILL Development** shall require a pre and post SURVEYOR CERTIFICATION.

IN-FILL Development is identified as: The development of small, scattered vacant sites which are surrounded or essentially surrounded by existing development and which because of location, configuration, access requirements, adjacent development patterns, or similar characteristics, may necessitate special consideration during the development process.

Certification of lot grading for building/zoning permit # _____

For Address _____, ☐ is or ☐ is not an *IN-FILL* LOT .

Sidewalk installation ☐ is ☐ is not required for this development. If required, please consult the final approved site plan for specific sidewalk requirements.

The signee below has conducted the appropriate survey to certify the following minimum standards have been met:

The lot grading has been established to within 0.1' of the grades shown in the approved site plan and the lot grading provides a minimum positive slope of 1.0% for the lot.

Grade falls a minimum of six inches within the first 10 feet from the building for pervious surfaces (lawns, landscaping, etc.).

Minimum fall of 2% slope away from the building on all non-covered impervious surfaces (excluding landings at exit doors, and covered porches).

Deficiencies found within the first year of the C.O. issuance must be corrected by the builder within 60 days of notification.

By signing below, I acknowledge that if this certification is found to be inaccurate, the City may discontinue the allowance for Builder/Owner certification and impose the requirement that future certifications must be from a Licensed Surveyor.

_____ Signature of Land Surveyor	Date	or	_____ Signature of Builder/Owner	Date
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_____ Printed Name	or	_____ Printed Name
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Licensed Surveyor Seal
or Notary Stamp for
Builder/Owner Signature:

Commonwealth of Virginia

City of _____

*Sworn and subscribed to me by _____ this _____
day of _____, 20 _____.*

Notary Signature: _____

My Commission expires: _____