



Chemung County Clerk's Office

210 Lake Street
PO Box 588
Elmira, NY 14902-0588
(607) 737-2920 Ext. 2

Linda A. Forrest
Chemung County Clerk

DIVORCE FILE/DOCUMENT REQUEST

According to Domestic Relations Law § 235, our office cannot provide documents in a divorce proceeding to any person other than the parties involved, and/or their attorneys of record. If you are not a party to the proceeding, you will need to obtain a Supreme Court Order authorizing the Chemung County Clerk's Office to release the records to you.

We can provide divorce records to the party involved when they come in person to our office with valid government issued photo ID. **If requesting a copy of divorce records by mail, the party must complete the statement below, along with their signature being notarized.**

This statement must be accompanied by a self-addressed, stamped envelope along with a check or money order for payment of processing and certification fees and mailed to: Chemung County Clerk's Office, PO Box 588, Elmira NY 14902. Please make any checks or money orders payable to "Chemung County Clerk"

- Copies - \$.65 per page with a \$1.30 minimum
- Certified copies – 4 pages or less \$5, more than 4 pages is \$1.25 per page.

Any person not party to the divorce proceeding can obtain a Certificate of Disposition that states only the party names and the date of divorce.

Document(s) Requested _____

The undersigned, being duly sworn, states I am one of the PARTIES to the below Action of Divorce.

Name of Plaintiff (Print)

Vs. _____
Name of Defendant (Print)

which was brought in Chemung County Supreme Court on _____ and was assigned Index # _____

Signature _____

OR

I am the attorney representing one of the parties to this Action of Divorce. If the attorney requesting documents differs from the attorney of record, proof of representation must be provided.

Attorney Name (Print)

Attorney Signature

State of _____ } ss

County of _____ }

On the ____ day of _____ in the year _____ before me, the undersigned, a Notary Public in and for said State, personally appeared _____, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledge to me that he/she executed the same in his/her capacity, and that by his/her signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

Notary Public