



LEE'S SUMMIT MISSOURI

Liquor License TYPE R Permit Instructions

Pursuant to Sec. 4-149 of the Code of Ordinances of the City of Lee's Summit, a temporary license for the privilege of retail selling, by a church, school, civic, service, fraternal, veteran, political, or charitable club or organization, within the City of Lee's Summit, of intoxicating liquor by the drink for consumption on the premises where sold at a picnic, bazaar, or similar function, may be granted to the applicant who completes the following steps:

1. Complete the attached Type R Permit with a notarized signature;
2. Provide a letter from the owner or tenant of the property where the event will be held, granting the applicant permission to host the temporary function;
3. Send the required documents and the permit fee of \$37.50 to the Liquor Coordinator - Lee's Summit Police Department, 10 NE Tudor Road, Lee's Summit, MO 64086. The forms may also be emailed to LiquorLicensing@cityofls.net and arrangements can be made to process payment remotely, at the discretion of the Liquor Coordinator.

Once the Type R Picnic Permit and all requested documentation and payment is provided, the permit will be reviewed for approval by the Chief of Police. Approved Type R Permits can then be emailed or mailed to the applicants.

Please allow 10 business days for processing.

Thank you,

LSPD Liquor Coordinator - 816-969-1747

APPLICATION FOR LIQUOR LICENSE
TYPE "R" - TEMPORARY PICNIC (\$37.50/DAY)

Application must be submitted a minimum of 10 days in advance of the event.

Applicant's Name: _____

Applicant's Email Address: _____

Business Name: _____ Phone: _____

Business Address: _____ Lee's Summit, MO _____

Location of Picnic: _____

Date(s) of Picnic: From _____ To _____ Number of Days: _____

* ALL provisions of the Liquor Control Code and State Liquor Control Law shall extend to such location and will be enforced. This temporary permit is valid for the listed location only, and is valid for no more than seven (7) days annually.

County of Jackson)

SS

State of Missouri)

I, (please print) _____ being of lawful age and duly sworn upon my oath, do swear that the answers and information given in this application are true and complete to the best of my knowledge and belief.

Applicant's Signature

Subscribed and sworn to before me this _____ day of _____, 2____.

My commission expires: _____

Notary Public

It is recommended this application be APPROVED / DISAPPROVED this _____ day of _____, 2____.

Director of Liquor Control