How to Obtain a Certified Copy of a Marriage Record

Availability of Records

Marriage records are available six months after the date of event. California Department of Public Health – Vital Records (CDPH-VR) can ONLY provide certified copies of certificates for public marriages that occurred in the years:

- **1905 to 1999, 2001**
- **2008 to 2025**

CDPH-VR cannot provide a copy of the certificate if the marriage record you are seeking falls outside the range of these years. CDPH-VR is continually indexing marriage records and will post updates on the website as more years become available for request. If CDPH-VR cannot locate the record based on the information you provide, the law authorizes CDPH-VR to retain the fee for the search, and CDPH-VR will issue a Certificate of No Public Record (CNPR).

Confidential Marriages

A confidential marriage license allows all personal information listed on the certificate to be protected from public view. A copy of the record is available ONLY to the two parties involved, unless there is a court order. CDPH-VR ***does not maintain*** records of confidential marriages. To obtain records not provided by CDPH-VR, please refer to the enclosed list of county clerk's offices to request copies of these certificates from the county where the license was issued.

Certified Copies and Sworn Statement

There are two types of certified copies available upon request:

1) **Certified Copy** (*authorized persons only*)

A certified copy can be used to establish the identity of the person named on the certificate.

If you are requesting a certified copy, you MUST provide a notarized sworn statement (see page 5 of application) declaring under penalty of perjury that you are authorized by law to receive the certified copy (see application for list of authorized individuals).

If you are requesting a certified copy and a notarized sworn statement is not included, CDPH-VR will not accept your request for processing.

Note: Only one sworn statement is required for multiple records that are requested at the same time – however, the sworn statement must include the name of each person whose record is being requested and your relationship to that person.

2) **Certified Informational Copy** (*any interested person*)

If you are requesting a certified informational copy, you DO NOT need to provide a sworn statement.

A certified informational copy has a legend printed on the face of the document that states, "INFORMATIONAL, NOT A VALID DOCUMENT TO ESTABLISH IDENTITY." Persons who are not eligible to receive a certified copy can receive a certified informational copy.

Both types of documents are certified copies of the original document on file with CDPH-VR. Depending on the exact year of event, some certified informational copies will have signatures and Social Security numbers redacted (concealed).

What to Submit for a Certified Copy of Marriage Certificate

- ☐ Completed "Application for Certified Copy of Marriage Record" (VS 113-A).
- ☐ Notarized sworn statement (if applicable).
- ☐ $19 fee per copy requested (check or money order in US dollars, made payable to CDPH-Vital Records) **No Cash.**

Applicant Notification

Once your request has been received and evaluated:

- If your request is not accepted (e.g., due to insufficient fees, insufficient information, etc.), the request will be returned with a letter explaining what needs to be corrected; or,
- If your request is accepted, CDPH-VR will process the application and mail out a copy of the certificate(s) you requested.

Processing Times

To check current processing times for certified copies of marriage certificates, visit the CDPH-VR Website (www.cdph.ca.gov/Programs/CHSI/Pages/Vital-Records-Processing-Times.aspx).

If you need your copy sooner, please refer to the enclosed list of county recorder's offices to contact the county where the event occurred.

If you have contacted the county in which you believe your license was issued and they cannot locate your marriage license, it is likely your marriage was never registered.

Mail all applications and written inquiries to the address below. If you have any questions, please contact the CDPH-VR Customer Service Unit, Monday through Friday, 8AM – 4PM.

California Department of Public Health | Vital Records – MS 5103
P.O. Box 997410 | Sacramento CA, 95899-7410
(916) 445-2684 | VitalRecordsHelp@cdph.ca.gov
CA Relay: 711/1-800-735-2929

Application for Certified Copy of Marriage Record
$19.00 per copy

Please read the instructions on page 2 before completing the application.

Certificate Type: ☐ I am requesting an Authorized copy (notarized sworn statement required)
☐ I am requesting an Informational copy

Part 1 - Relationship to Person on Certificate (Registrant): *Check appropriate box.*

☐ The registrant or a parent, legal guardian, child, grandparent, grandchild, sibling, spouse, or domestic partner of the registrant. (Legal guardian must provide documentation.)

☐ A party entitled to receive the record as a result of court order (Provide copy of court order.)

☐ A member of a law enforcement agency or a representative of another governmental agency, as provided by law, who is conducting official business. (Companies representing a government agency must provide authorization from the government agency.)

☐ Any person or agency empowered by statute or appointed by a court to act on behalf of the registrant or the registrant's estate. (Include a copy of the power of attorney or documentation identifying you as executor.)

☐ An attorney representing the registrant or the registrant's estate.

Part 2 - Marriage Record Information: *Complete First Person and Second Person information below as shown on the marriage record.*

Name of 1st Person - First Name	Middle Name	Current Last Name	Last Name at Birth
Name of 2nd Person - First Name	Middle Name	Current Last Name	Last Name at Birth
County Marriage Occurred/License Issued (must be in CA)		Date of Marriage - MM/DD/YYYY	

Part 3 - Applicant Information: *Please print all information legibly.*

Applicant Name		Mailing Address: Number, Street, and Unit # (if applicable)	
Zip Code	City	State/Province	Country
Telephone (include area code)	Email Address	Reason for Request	

Agency Use *(if applicable)*

Agency Name	Case/ID Number	Contract Number

Application Checklist:

Check/Money Order Enclosed **(No Cash)**	Notarized Sworn Statement Enclosed (if applicable)	**Number of Copies** _____

You may view current processing times on the CDPH-VR website (www.cdph.ca.gov).

Sworn Statement Instructions

- Only one sworn statement is required for multiple records.
- Sworn statements are not required for informational copy requests.
- Authorized individuals must complete the top portion of the sworn statement by signing and identifying their relationship to person listed on certificate.
- Sworn statements must be notarized for authorized copy requests. **Law enforcement, governmental agencies, and funeral establishments (death records only) are exempt from the notary requirement, but must complete the top portion of the sworn statement page.**
- A sworn statement notarized by a foreign notary must have an apostille attached. Foreign notarizations obtained by an Ambassador, Minister, Consul, Vice Consul or Consular Agent of the United States, or from a Judge of Court of record having a seal in a foreign county do not require an apostille.

Relationship to Registrant

List of Authorized Persons:

- The registrant or a parent, legal guardian, child, grandparent, grandchild, sibling, spouse, or domestic partner of the registrant.
- A party entitled to receive the record as a result of court order or an attorney or licensed adoption agency seeking the birth record in order to comply with the requirements of Section 3140 or 7603 of the Family Code. (Please include a copy of the court order.)
- A member of a law enforcement agency or a representative of another governmental agency, as provided by law, who is conducting official business. (Companies representing a government agency must provide authorization from the government agency.)
- Any person or agency empowered by statute or appointed by a court to act on behalf of the registrant or the registrant's estate (Include a copy of the power of attorney or documentation identifying you as executor.)
- An attorney representing the registrant or the registrant's estate.
- Any agent or employee of a funeral establishment who acts within the course and scope of employment and on behalf of persons specified in HSC § 7100 (a) (1)-(8).
- Surviving next of kin (As specified in HSC § 7100).

Sworn Statement

I, _____, declare under penalty of perjury under the laws of the
(Applicant's Printed Name)

State of California, that I am an authorized person, as defined in California Health and Safety Code Section 103526 (c), and and am eligible to receive a certified copy of the birth, death, or marriage certificate of the following individual(s):

Registrant (Name of person whose certificate you are requesting)	**Applicant's Relationship to Registrant (Must be an authorized person)**

(*The remaining information must be completed in the presence of a Notary Public.)*

Subscribed to this _____day of _____, 20___, at _____, _____.
(Day) (Month) (City) (State)

_____
(**Applicant's** Signature)

Certificate of Acknowledgment

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of _____

County of _____

On _____before me, _____, personally appeared _____,
(Insert name and title of the officer)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument. I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct

_____
(Signature of Notary Public)

WITNESS my hand and official seal. (SEAL)

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California County Recorders

Alameda ..... 1106 Madison Street, First Floor, Oakland, CA 94607, (510) 272-6362
Alpine .....99 Water Street. P.O. Box 155, Markleeville, CA 96120, (530) 694-2283
Amador..... 810 Court Street, Jackson, CA 95642, (209) 223-6468
Butte..... 155 Nelson Avenue, Oroville, CA 95965, (530) 538-7691
Calaveras ..... 891 Mountain Ranch Road, San Andreas, CA 95249, (209) 754-6372
Colusa ..... 546 Jay Street, Suite 200, Colusa, CA 95932, (530) 458-0500
Contra Costa.....555 Escobar Street, or P.O. Box 350, Martinez, CA 94553, (925) 335-7910
Del Norte ..... 981 H Street, Suite 160, Crescent City, CA 95531, (707) 464-7216
El Dorado..... 360 Fair Lane, Placerville, CA 95667, (530) 621-5490
Fresno ..... 2281 Tulare Street, Room 302, or P.O. Box 766, Fresno, CA 93712,
(559) 600-3476
Glenn..... 516 West Sycamore Street, Willows, CA 95988, (530) 934-6412
Humboldt ..... Courthouse, 825 Fifth Street, Fifth Floor, Eureka, CA 95501, (707) 445-7382
Imperial..... Courthouse, 940 West Main Street, Suite 202, El Centro, CA 92243-2865,
(442) 265-1076
Inyo..... 168 North Edwards Street, or P.O. Drawer F, Independence, CA 93526,
(760) 878-0222
Kern..... 1655 Chester Avenue, Bakersfield, CA 93301, (661) 868-6400
Kings ..... Government Center, 1400 West Lacey Boulevard, Hanford, CA 93230,
(559) 582-3211, ext. 2470
Lake..... Courthouse, 255 North Forbes Street, Lakeport, CA 95453, (707) 263-2293
Lassen..... 220 South Lassen Street, Suite 5, Susanville, CA 96130, (530) 251-8234
Los Angeles .....12400 Imperial Highway, Norwalk, CA 90650, (800) 201-8999 or (562) 462-2137
Madera ..... 200 West Fourth Street, Madera, CA 93637, (559) 675-7724
Marin ..... 3501 Civic Center Drive, Suite 232, San Rafael, CA 94903, (415) 473-6094
Mariposa .....Hall of Records Building, 4982 Tenth Street, or P.O. Box 35, Mariposa, CA 95338
(209) 966-5719
Mendocino ..... 501 Low Gap Road, Room 1020, Ukiah, CA 95482, (707) 234-6822
Merced ..... 2222 M Street, Merced, CA 95340, (209) 385-7627
Modoc..... 204 South Court Street, Room 106, Alturas, CA 96101, (530) 233-6205
Mono.....74 School Street, Annex 1, or P.O. Box 237, Bridgeport, CA 93517, (760) 932-5530
Monterey..... 168 West Alisal Street, First Floor, or P.O. Box 29, Salinas, CA 93902,
(831) 755-5041
Napa..... 900 Coombs Street, Room 116, or P.O. Box 298, Napa, CA 94559,
(707) 253-4105
Nevada ..... 950 Maidu Avenue, Suite 210, Nevada City, CA 95959, (530) 265-1221
Orange ..... 601 North Ross Street, Santa Ana, CA 92701, (714) 834-2500
Placer ..... 2954 Richardson Drive, Auburn, CA 95603, (530) 886-560
Plumas ..... 520 Main Street, Room 102, Quincy, CA 95971, (530) 283-6218 or
(530) 283-6256
Riverside.....2724 Gateway Drive, or P.O. Box 751, Riverside, CA 92507, (951) 955-6200
Sacramento ..... 3636 American River Drive, Sacramento, CA 95864, (916) 874-6334
San Benito..... County Courthouse, 440 Fifth Street, Room 206, Hollister, CA 95023,
(831) 636-4046
San Bernardino..... 222 West Hospitality Lane, First Floor, San Bernardino, CA 92415, (855) 732-2575
San Diego..... 1600 Pacific Highway, Suite 260, or P.O. Box 121750, San Diego, CA 92112-1750,
(619) 237-0502

* Public Marriages
** Birth and Death Certificates

San Francisco	1 Dr. Carlton B. Goodlett Place, City Hall, Room 190, San Francisco, CA 94102, (415) 554-5596*
San Francisco Health Dept.	101 Grove Street, Room 105, San Francisco, CA 94102, (415) 554-2700**
San Joaquin	44 North San Joaquin Street, Suite 260, or P.O. Box 1968, Stockton, CA 95202 (209) 468-3939
San Luis Obispo	1055 Monterey Street, Room D120, San Luis Obispo, CA 93408, (805) 781-5080
San Mateo	555 County Center Drive, 1st Floor, Redwood City, CA 94063, (650) 363-4500
Santa Barbara	1100 Anacapa Street, or P.O. Box 159, Santa Barbara, CA 93102, (805) 568-2250
Santa Clara	110 W. Tasman Drive, First Floor, San Jose, CA 95134 (408) 299-5688
Santa Cruz	701 Ocean Street, Room 230, Santa Cruz, CA 95060, (831) 454-2800
Shasta	1450 Court Street, Suite 208, Redding, CA 96001, (530) 225-5678
Sierra	100 Courthouse Square, Room 11, or P.O. Drawer D, Downieville, CA 95936, (530) 289-3295
Siskiyou	311 Fourth Street, Room 107, Yreka, CA 96098, (530) 842-8065
Solano	675 Texas Street, Suite 2700, Fairfield, CA 94533, (707) 784-6294
Sonoma	585 Fiscal Drive, Room 103-F, Santa Rosa, CA 95403, (707) 565-3800
Stanislaus	1021 I Street, Suite 101, or P.O. Box 1670, Modesto, CA 95353, (209) 525-5250 or (209) 525-5260
Sutter	433 Second Street, Yuba City, CA 95991, (530) 822-7134
Tehama	Courthouse, 633 Washington Street, Room 11, or P.O. Box 250, Red Bluff, CA 96080, (530) 527-3350
Trinity	11 Court Street, or P.O. Box 1215, Weaverville, CA 96093, (530) 623-1215
Tulare	County Civic Center, 221 South Mooney Boulevard, Room 103, Visalia, CA 93291 (559) 636-5050
Tuolumne	2 South Green Street, 3rd Floor, Sonora, CA 95370, (209) 533-5531
Ventura	Hall of Administration, Main Plaza, 800 S. Victoria Avenue, Ventura, CA 93009 (805) 654-3665
Yolo	625 Court Street, Room B0l, or P.O. Box 1130, Woodland, CA 95776, (530) 666-8130
Yuba	915 Eighth Street, Suite 107, Marysville, CA 95901, (530) 749-7850

* Public Marriages

** Birth and Death Certificates