



Welcome to the Kalamazoo County Clerk & Register of Deeds Office

These forms are provided “as-is” without any warranty, express or implied, as to their legal effect, adequacy, or compliance with Michigan law. The Kalamazoo County Clerk & Register of Deeds Office **cannot provide legal advice, interpretation, or assistance in completing these forms**, as prohibited by state law. Use of these forms is voluntary and **entirely at your own risk**.

You should consult with legal counsel to ensure that any document you prepare is appropriate for your situation and meets all statutory and recording requirements.

Below are some basic requirements that must be satisfied in order to successfully record the document you are preparing:

- The document must be legible, typed or printed in **black ink only**.
- ALL DOCUMENTS MUST BE PRINTED ON WHITE PAPER. State law requires a minimum 10-point font (print) size.
- Each document must have a 2 ½ inch top margin on the first page. Each page after that can be ½ margin.
- Signatures may be written in **black** or **blue** ink.
- Signatures must be original, with names neatly typed or printed beneath all signatures.
- The name and address of the person preparing the document must be shown on the document.
- Documents executed in Michigan require a notary signature, along with the county of commission, the name of the party(s) being acknowledged and their commission expiration date.
- Recording fees are due at the time a document is being recorded. The fee is \$30 per document, no matter how many pages. At our office, payment can be made using a check, money order, debit/credit card or cash.
- A copy of a former deed may aid you by offering the property’s legal description, including Pin/Parcel number. A copy of the former deed, usually 1-3 pages, may be purchased at <https://kzoo-deeds.webtecsinc.com/startup.action>
- Mailing address of the grantee/mortgage
- For a complete list of all recording requirements pursuant to MCL 565.201, please visit <https://www.legislature.mi.gov/Laws/MCL?objectName=MCL-565-201>

Discharge of Prohibited Restrictive Covenant

The document recorded at Liber _____ Page _____ OR Instrument Number _____ - _____ contains language that violates the discharge of prohibited restrictive covenants act.

This document removes and abolishes from the original document any restriction, covenant, or condition, including a right of entry or possibility of reverter, that purports to restrict occupancy or ownership of property on the basis of race, color, religion, sex, familial status, national origin, or other class protected by the fair housing act, title VIII of the civil rights act of 1968, Public Law 90-284, and the discharge of prohibited restrictive covenants act.

☐ If this box is checked, a transcription or copy of the original document with language redacted or removed must be attached to this form.

The undersigned is/are the legal owner(s) of the property described in the document referenced above or an officer of the homeowners' or property owners' association, or the association of co-owners of the condominium, for the property described in the document referenced above.

The follow described premises situated in the _____ of _____,
County of _____, State of Michigan, with the legal description reading as follows:

Property Owner Signature _____ Date: _____

Property Owner Printed name _____

STATE OF MICHIGAN

COUNTY OF _____

Acknowledged before me this _____ day of _____, 202____

by _____.

Prepared By: _____

Notary Public, State of Michigan, County of _____.

My Commission expires: _____.

Acting in County of _____.