



COMMISSIONER OF THE REVENUE  
P.O. Box 245, Williamsburg, Virginia 23187  
Phone (757) 220-6150  
www.williamsburgva.gov



## CONTRACTOR STATEMENT AND AFFIDAVIT

Pursuant to the Code of Virginia §54.1-1111(B), no locality shall issue or renew a local business license unless the contractor has furnished his state license or certification number as issued by the State Board of Contractors, Virginia Department of Professional and Occupational Regulation (DPOR) or a written statement of being exempt from the requirements, supported by an affidavit.

- **Class A contractors** - perform or manage construction, removal, repair, or improvements when (i) the total value referred to in a single contract or project is \$120,000 or more, or (ii) the total value of all such construction, removal, repair, or improvements undertaken by such person within any 12-month period is \$750,000 or more.
- **Class B contractors** - perform or manage construction, removal, repair, or improvements when (i) the total value referred to in a single contract or project is \$10,000 or more, but less than \$120,000, or (ii) the total value of all such construction, removal, repair or improvements undertaken by such person within any 12-month period is \$150,000 or more, but less than \$750,000.
- **Class C contractors** - perform or manage construction, removal, repair, or improvements when (i) the total value referred to in a single contract or project is over \$1,000 but less than \$10,000, or (ii) the total value of all such construction, removal, repair, or improvements undertaken by such person within any 12-month period is less than \$150,000. The Board shall require a master tradesmen license as a condition of licensure for electrical, plumbing and heating, ventilation and air conditioning contractors.
- **Tradesman Certification** - perform work less than \$1,000 for a single project and must do less than \$150,000 of work in a single year. If either is exceeded, a contractor's license must be obtained.

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### Affidavit

☐ CITY ☐ COUNTY OF \_\_\_\_\_ STATE OF \_\_\_\_\_

I, \_\_\_\_\_, first being duly sworn, do hereby depose and state as follows:

I am not subject to licensure or certification as a contractor or subcontractor pursuant to Chapter §54.1-1111, of the Code of Virginia, as amended. I will not perform or manage construction, removal, repair or improvements when the total value referred to in a single contract or project is \$1,000 or more.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

Subscribed and acknowledged before me, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
NOTARY PUBLIC

Registration No. \_\_\_\_\_

Commission Expires: \_\_\_\_\_