McIntosh County Building & Zoning
912-437-6603
P.O. Box 2694 ◆100 Madison Street
Darien, GA 31305

Application for a SPECIAL USE PERMIT

The undersigned applies to the McIntosh County Planning & Zoning Board for a Special Use Permit as follows:

1. _____
Applicant's Legal Name

2. _____
Address or Physical Location (*if no address assigned*) and Size of parcel

3. _____
Applicant's Mailing Address, if different than above

4. _____
Applicant's Telephone Number and Email Address

5. _____ _____
Current Zoning Classification of Property (this is NOT the "Class" listed on qPublic) | Map & Parcel Number

6. Planned use if Special Use Permit is approved: _____

_____

_____

_____

The following documents must be attached in support of this application:

_____ Copy of Deed conveying property to applicant/owner.
_____ Copy of survey plat map of property.
_____ Plot plan showing existing and proposed construction.
_____ Disclosure Report of campaign contributions. O.C.G.A. §36-67-A-3(a)

_____ Returned to Building & Zoning Office for **Review** and a list of additional items required, if any.

_____ Returned to Building & Zoning Office for **Final Review**.

_____ **All required items turned in** to Building & Zoning Office **at least 45 days prior** to Planning & Zoning Board meeting ***(held the first Tuesday of each month)***.

_____ Fee paid – **$225.00**

_____ You must also supply **"*written notice to adjacent and nearby property owners*.** The applicant shall **give written notice by Certified Mail – Return Receipt Requested to all property owners within 300 feet of the boundaries of the property** as appears in the McIntosh County tax records. The measurement shall be performed from each boundary of the property that is the subject of a zoning petition or special use application. *Public notices shall be mailed such that they are* ***received a minimum of 15 calendar days and a maximum of 45 calendar days prior to the public hearing.*** The return receipts shall be provided to the Building and Zoning Department within one week of receipt." (*Sec. 801(b)(4).)*

_____ _____

Date Signature of Applicant

PLEASE NOTE:

It is **your** responsibility to ensure you have acquired and provide **all** required plans, renderings, narratives, and any other documentation necessary for your public hearing.

Not doing so may result in your application being tabled or postponed until a later date.

For further requirements of this application,
see the ***McIntosh County Code of Ordinances*** in its entirety
by accessing the County website:
www.McIntoshCountyGa.com

→ *Government tab*
→ *Codes & Ordinances*
→ Click on the *McIntosh County Municipal Codes* hyperlink.
→ Scroll down to the bottom to: ***"Appendix C: Zoning Ordinance"***
→ then to ***"Article 7. Zoning Decisions"*** and ***"Article 8. Procedures for Zoning Decisions".***

(A physical copy of Appendix C: Zoning Ordinance *is also available at the Building & Zoning office.)*

DISCLOSURE REPORT

To be included with

Rezoning, Variance, or Special Use Permit applications

for McIntosh County, Ga.

I, _____,
(*please print your name*)

the undersigned, hereby certify that:

_____ Within the two (2) years preceding the filing of the attached application for rezoning, variance, or special use permit, I **HAVE NOT** made any campaign contributions or gifts to any local government official of McIntosh County, Ga., as defined by the Official Code of Georgia Annotated, *Section 36-67A-3*.

OR

_____ Within the two (2) years preceding the filing of the attached application for rezoning, variance, or special use permit, I **HAVE** made campaign contributions or gifts to local government officials of McIntosh County, Ga., as follows:

Name of Official:	Date of Contribution/Gift:	Amount:
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

_____
Signature of Applicant