Forsyth County Business License Division

Residential Business Location Change Application

Please complete the Business Location Verification Process prior to completing and submitting this application

Previous Information

Previous Business Address: _____ APT: ____ City: _____ State: _____ Zip: _____

Business Name: _____ License Number: _____

New Business Information

New Business Address: _____ APT: ____ City: _____ State: _____ Zip: _____

New Business Phone: _____ Business Email: _____

Mailing address: _____

City: _____ State: _____ Zip: _____

Owner Email: _____ Move In Date: _____

Please initial: I understand the address on my driver's license must match the home based business address. _____

Details of Professional Home Office

1)Total floor area of applicant's domicile and/or accessory building: _____

2)Total floor area used to conduct activities associated with the professional home office _____

(Excluding unheated areas such as porches, unfinished basements, garages, and decks)

Total number and type of vehicles used in connection with professional home office: _____

Parking locations (off-street and parking on lawn areas prohibited) _____

Applicant Statement

I, _____, being the _____ hereby certify that I have read and understand the professional home office requirements and that I will comply with the requirements as outlined above and as required by the Forsyth County Unified Development Code.

Signature of Applicant: _____ Date: _____

(For more information on a professional home office, please see our Unified Development Code, Chapter 16, Article 3.1.)

Submit this location change application, the Business Location Verification Decision Letter(s) and a copy of the updated driver's license to businesslicense@forsythco.com. An administrative fee in the amount of $50 will be assessed.

Please do not upload this document to your portal account.

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