Special Administrative Permit

Date(s) of event: _____

Time of event: _____

Location of event: _____

Full description of the event:

_____

_____

_____

Number of people expected to attend: _____

Contact Name/Phone Number: _____

The following items must be submitted:

_____ Proof of Security and/or traffic control (if applicable)

_____ Proof of Portable toilets being provided (if applicable)

_____ Site plan and or route of events to determine compliance with all zoning ordinance requirements.

_____ Flame Resistance certification for all tents.

**Other documentation may be requested according to the event.

Contact Tim Tallant at the Walton County Sheriff's Office 943-227-0748. This is to verify that the WC Sheriff's Department has been contacted and will assist with the required traffic control and/or security as needed.

_____ _____

Signature of WCSD Representative **Print name**

Applicant Name: _____

Signature: _____

Special Administrative Permits must comply with Article 14 Section 190 C

Permit has been Approved_____ OR Denied _____

P & D Official: _____ Date: _____

Article 14 Section 190 C

The Director will consider all requests for special administrative permits pursuant to all the standards listed below:

1. Adequacy of the size of the site for the use contemplated and whether or not adequate land area is available for the proposed conditional use;

2. Compatibility with adjacent properties and with other properties in the same zoning district;

3. Adequacy of the public street on which the use is proposed to be located and whether or not there is sufficient traffic-carrying capacity for the use proposed so as not to unduly increase traffic and create congestion in the area;

4. Ingress and egress to the subject property and to all proposed buildings, structures, and uses thereon, with particular reference to pedestrian and automotive safety and convenience, traffic flow and control, and access in the event of fire or other emergency;

5. Whether or not the proposed use will create unreasonable adverse impacts upon any adjoining land use by reason of noise, smoke, odor, dust, vibration, hours of operation or the manner of operation generated by the proposed use;

6. Whether the length of time for which the conditional use permit is granted should be limited in duration.

7. Whether or not the size, scale and massing of proposed buildings are appropriate in relation to the size of the subject property and in relation to the size, scale and massing of adjacent and nearby lots and buildings.

8. Whether the proposed plan will adversely affect historic buildings, sites, districts, or archaeological resources; and

9. Whether or not the proposed plan will have an unreasonable adverse impact on natural resources or environmentally sensitive areas, including floodplains, wetlands, prime plant or animal habitat, or other similar features of unique value to the character of Walton County.

Special Use permits- $200.00

Flame resistance letter required for all tents

Electrical Permit - $100.00