



File No.: _____

Certificate of Completion

Application

1. Property Information:

Address: _____ Subdivision/COS: _____
Section: _____ Township: _____ Range: _____ Land area (acres or square feet): _____
Other legal description: _____
Geocode/DOR# : 06 _____ - _____ - _____ - _____ - _____
Zoning District: _____ Sub-distict (zoning designation): _____
General location: _____
Land Use Permit #: L _____
Date permit issued: _____
Structure completion date: _____

2. Structure description: (If more than one structure, please attach additional sheets)

Single-family dwelling

Multi-Family, number of units: _____

Condominium, number of units: _____

Commercial/industrial

Addition onto existing structure, describe: _____

Other (describe): _____

3. Measurements:

Height (as defined in the specific zoning regulation): _____

Fill out the setback table below:

	Actual Measurement to Outer Wall of Structure	Actual Measurement to Eaves/overhang of Structure	Setback Distance Required by Zoning Regulation	OFFICE USE: Setbacks Compliant with Zoning?	OFFICE USE: Setbacks Match Site Plan?
Front Property Line					
Rear Property Line					
Side Property Line 1					
Side Property Line 2					
Watercourse					
Irrigation ditch					
Other feature that requires setback					

- 4. Contract Information** *(Please check the box below to identify the primary contact for questions).* Approval documents will be emailed to the property owner and representative, if noted.

Property Owner:

Name: _____ Email: _____

Address: _____ Phone: _____

Applicant *(if different than property owner)*:

Name: _____ Email: _____

Address: _____ Phone: _____

AGREEMENT

By signing this agreement, the property owner and/or authorized representative hereby certifies that the information submitted in this application is true and correct and that all work has been done in accordance with permit approvals.

Property owner or authorized representative signature

Date

Certificate of Completion (Staff Use Only)

This structure(s) was completed in accordance with the plans and specifications in the applicable Land Use Permit approval and complies with the _____ Zoning Regulation.

Compliance related? ☐ Yes ☐ No

Planning Department Representative

Date