CHEBOYGAN COUNTY
SOIL EROSION & SEDIMENTATION CONTROL PERMIT APPLICATION PACKET

The following items **must be filled out completely** in order to submit an application for a Soil Erosion and Sedimentation Control Permit:

- ☐ Soil Erosion and Sedimentation Control Permit Application
- ☐ Part 91, Soil Erosion and Sedimentation Control Plan Checklist
- ☐ Soil Erosion – Additional Earth Change Information & Project Timing
- ☐ Erosion Control Plan
- ☐ Application Fee

Submit this **completed application packet (with any attachments) and payment** to the Planning & Zoning Department. Please make check payable to: **Planning & Zoning Department.**

INCOMPLETE APPLICATIONS **WILL BE RETURNED TO THE APPLICANT** FOR COMPLETION

Soil and Sedimentation Pollution Control Permit Fee Schedule

	Category	Fee
Residential	Single family residence or up to one acre disturbed area – 2 year permit	$260.00
Residential	Each additional acre or fraction thereof	$100.00
Residential	Addition / Garage / Pole Barn / Septic System / Shoreline Stabilization / Landscaping / Driveway – 2 year permit	$150.00
Residential	Permit extension / renewal (***1 year extension, limit of 1 extension***) / change	$115.00
Commercial	Up to one acre disturbed area – 2 year permit	$300.00
Commercial	Each additional five acres or fraction thereof	$175.00
Commercial	Minor fee for no increase in impervious surface, less than 5,000sf of disturbed area – 2 year permit	$150.00
Commercial	Permit extension / renewal (***1 year extension, limit of 1 extension***) / change	$215.00
Commercial	Transportation Facilities (streets, highways, roadways, etc.) & Utility (Electric, Cable, Gas, etc.) – 1 year permit	
	Up to one mile	$425.00
	Each additional mile or fraction thereof	$300.00

Email address: _____

CHEBOYGAN COUNTY
PLANNING & ZONING DEPARTMENT

PO BOX 70
CHEBOYGAN, MI 49721
(231)627-8489 PHONE (231)627-3646 FAX

SOIL EROSION & SEDIMENTATION CONTROL PERMIT APPLICATION

Permit Fee:
Payment Type:

Code Administrator's Signature	
Date Issued	**Date Expired**

This permit does not obviate the need for other federal, state and/or local permits as may be required by law.

1) APPLICANT

☐ Owner ☐ Developer ☐ Other:

Name:			**Mailing Address:**
City:	**State:**	**Zip:**	**Telephone:**

2) LOCATION

Township:	**Section:**	**Parcel Identification #:**
Street Address:		**City/Village:**

3) PROPOSED EARTH CHANGE

Project Type: ☐ Residential ☐ Multi-Famil ☐ Commercial ☐ Industrial ☐ Land Balancing

Type of Change:	**Size of Earth Change (In Acres):**

Name of Nearest Lake, Stream or Drain:	**Distance to Nearest Lake, Stream or Drain:**	**Date Project To Start:**	**Date Project To Be Completed:**

4) SOIL EROSION AND SEDIMENT POLLUTION CONTROL PLAN

Note: One (1) Set of Complete Plans Must Be Attached (Use blank sheet of paper).

Plan Preparer's Name	**Preparer's Company Name**

5) PARTIES RESPONSIBLE FOR EARTH CHANGE

Name of Property Owner of Record (If Other Than Owner/Applicant From No. 1)			**Mailing Address:**
City:	**State:**	**Zip:**	**Telephone:**

Name Of Individual "On Site" Responsible For Earth Change:				**Company Name:**
Mailing Address:	**City:**	**State:**	**Zip:**	**Telephone:**

I (we) affirm that the above information is accurate and that I (we) will conduct the above described earth change in accordance with Part 91, Soil Erosion and Sedimentation Control, of the Natural Resource and Environmental Protection Act, Act 451 of the Public Acts of 1994, its corresponding rules, applicable local ordinance and the agreements accompanying this application.

Owner's Signature:	**Print Name:**	**Date:**
Applicant's Signature:	**Print Name:**	**Date:**

Permit will not be issued without owner's signature.

Part 91, Soil Erosion and Sedimentation Control Plan Checklist

Minimum Requirements

Rule 1703 Requirement	Is The Required Information Included In The Application?			Comments
	Yes	No	N/A	
Map with scale: 1" = 200' or less, or indication of exact distances between noted features on site plan, including site location sketch				Include site address & location on waterbody (e.g. North End Burt Lake)
Legal description, parcel identification number and/or address of property				
Proximity of any proposed earth change to lakes and/or streams				
Predominant land features				
Slope description or contour intervals				
Soils survey or written description of the soil types of the proposed exposed land area				
Description and location of the physical limits of each proposed earth change				
Description and location of all existing and proposed on-site drainage and dewatering facilities				
Location and description for installing and removing all temporary SESC measures				Install all temporary SESC measures according to manufacturer's specifications.
Description and location of all proposed permanent SESC measures				Seed all disturbed areas with a perennial seed and mulch until stabile.
Maintenance program for all permanent SESC measures and designation of person responsible for maintenance				

***If No is checked above, the plan must be revised to include the missing element prior to submittal/approval.**

Other comments:

North Arrow

Erosion Control Plan

Erosion Control Plan Legend

	Limits of Disturbance
	Property Line
	Direction of water runoff
H.P. +	High Point
	Silt Fence
	Vegetation specification
	Stockpiled soil
	Tree preservation
	Buffer strip of undisturbed existing growth

Soil Type:

_____
(Ex. Loam (Black Dirt), Sand, Sandy Loam, Clay, Gravel, etc.)

Slope %:

☐ 0%
☐ 1% - 5%
☐ 6% - 10%
☐ 11% - 20%
☐ 21% +

Individual responsible for onsite erosion control during construction:

Name:_____

Contact #:_____

Email: _____

What will be done to stabilize the site:

☐ Topsoil, perennial seed, mulch
☐ Perennial seed, straw mulch
☐ Landscaping
☐ Other: _____
_____

Who will be responsible for final stabilization/landscaping:

☐ Builder ☐ Landscaper
☐ Excavator ☐ Property Owner

Name:_____

Contact #:_____

Email: _____

Owner is responsible for maintaining all permanent stabilization: ☐ Yes ☐ No

If no, who is responsible for maintaining all permanent stabilization: _____

Owner Name:_____

Address:_____

Soil Erosion – Additional Earth Change Information & Project Timing

Additional Earth Change Information

	Yes	No
Has earth-moving activity started?		
Is the earth-moving activity over 1 acre? *If yes, contact MDEQ*		
Will work be occurring in a wetland? *If yes, contact MDEQ*		
Will de-watering occur? *If yes, special requirements may apply*		
Will work be occurring in a waterway/floodplain? *If yes, contact MDEQ*		
Will a designated county drain be affected? *If yes, contact Drain Commissioner*		
Will fill be brought on-site? *Amount in cubic yards* _____		
Will material be removed from the site? *Amount in cubic yards* _____		

Approximate Project Timing

Month	Year	For **MINOR PROJECTS**
		Temporary Erosion Control Measures Installed
		Gravel Drive/Entrance Installed
		Land Cleared or Excavation Started
		Final Grading/Seeding
		Permanent Erosion Control Measures in Place
		Temporary Erosion Control Measures Removed Once Site Is Stabilized

Month	Year	For **MAJOR PROJECTS**
		Temporary Erosion Control Measures Installed
		Gavel Drive/Entrance Installed
		Land Cleared or Excavation Started
		Detention/Retention/Sediment Ponds Installed
		Road Constructed
		Utilities Installed
		Final Grading/Seeding
		Catch Basins/Ponds Cleaned
		Permanent Erosion Control Measures in Place
		Temporary Erosion Control Measures Removed