REQUEST FOR CRIMINAL RECORD SEARCH

To: CHENANGO COUNTY CLERK'S OFFICE
5 Court Street, Norwich, NY 13815

I am requesting the County Clerk's Office to perform a criminal history search of the criminal records maintained by the Chenango County Clerk's Office and provide me with written information on the person indicated below. I have provided the necessary information and paid the required fees. (Fees are $5.00 for each name searched for every two-year period or portion thereof per CPLR 8020(g) and 8021(d). Checks payable to Chenango County Clerk.

Date: _____ **Signature:** _____

Address: _____
_____

Phone Number: _____

Name of person for whom I am requesting a record search:
(Include any maiden names or known alias. Reminder, search fee is for ***each*** name searched.)

_____
_____

Date of Birth *(required)*: _____

Time period to be searched (from what year to what year):

_____

Social Security Number (if available):_____

***Indictment Number (if available):** _____

* If Indictment Number is furnished to the Clerk – the fee is only $5.00 for the Certificate of Conviction. There would be no search fee.