



APPLICATION FOR BUSINESS LICENSE PRIVILEGES

(Excluding Incorporated Cities and Towns)

Sanpete County Clerk's Office • Suite #202 • 160 N. Main Street, Manti, Utah 84642 • Phone: (435) 835-2131 Ext. 5

CHECK TYPE OF LICENSE(S) APPLYING FOR (FEES ARE NOT PRORATED FOR LESS THAN 12 MONTHS)

☐ New Business License ☐ Renewal Business License ☐ Retailing of Light Draft Beer License ☐ Bottled Beer License

OWNER INFORMATION

NAME OF OWNER	HOME TELEPHONE #	DATE OF BIRTH	LAST 4 OF SSN
OWNER'S PHYSICAL ADDRESS	CITY	ZIP	
MAILING ADDRESS	CITY	ZIP	

BUSINESS INFORMATION

LEGAL NAME OF BUSINESS	BUSINESS TELEPHONE #	CONTRACTORS LIC. #
BUSINESS PHYSICAL ADDRESS	CITY	ZIP
BUSINESS MAILING ADDRESS	CITY	ZIP
STATE TAX # (IF AVAILABLE)		
EMAIL ADDRESS		
BUSINESS WEBSITE		
NATURE AND TYPE OF BUSINESS		

OWNERS, PARTNERS, OFFICERS, AND DIRECTORS (EXCLUDING SHAREHOLDERS)

FULL NAME	ADDRESS	DOB	LAST 4 SSN	TELEPHONE #

I hereby make an application for LICENSE PRIVILEGES in Sanpete County, Utah for the above mentioned business. All License Privilege Applications to Sanpete County require approval of the Sanpete County Zoning Administrator and Public Health Administrator. A license may be granted by the Sanpete County Clerk following pending receipt of all required information and final approvals.

NOTICE: You only engage in the business for which the license is issued, you must comply with all County Health and Safety Codes, including those relating to Zoning, Building, Health and Fire Safety. If now or in the future, you do not comply with these codes, this license does not authorize you to engage in business. License fees are due and payable upon submission of License Application.

BEER LICENSE REQUIREMENTS

Applicants requesting retail beer privileges (Draft or Bottled) must strictly comply with Utah Code Title 32B and Sanpete County Ordinances. Please review and attach documentation verifying completion of the following conditions:

- **Utah State DABS License:** Copy of active license approval from the Utah Department of Alcoholic Beverage Services (DABS) must be submitted before the local county permit is activated.
- **Criminal Background Check:** Criminal history record screening clearance forms for all owners, partners, managing officers, and directors.
- **Alcohol Server Training:** Valid, active server training certificates from an approved Utah-certified course for all employees who sell, serve, or supervise alcohol distribution.
- **SURE / LEAD Compliance:** Verification of age-restricted sales operations plan and formal staff compliance procedures.
- **Proximity Restrictions:** Physical site mapping proving the establishment layout complies with mandatory state distance barriers relative to community locations (schools, churches, public playgrounds, etc.).
- **Local Fire Inspection:** Final signed physical on-site clearance certificate from the determined local jurisdiction fire chief.

AFFIDAVIT & NOTARY PUBLIC

I, _____, being duly sworn, depose and state I am the applicant above named and that the statements contained in this application are true and correct.

APPLICANT'S SIGNATURE

Subscribed and Sworn to before me this _____ day of _____,
20____

NOTARY PUBLIC SIGNATURE

Residing in: _____

My Commission Expires: _____

PLACE NOTARY SEAL /
STAMP HERE

FOR OFFICE USE ONLY

ZONING ADMINISTRATOR SIGNATURE

DATE

STATUS

- ☐ Approved
☐ Not Approved

ZONE

COMMENTS

PUBLIC HEALTH ADMINISTRATOR SIGNATURE

DATE

STATUS

- ☐ Approved ☐ Not Approved

COMMENTS

Yearly License Fee: \$ _____