Planning Department
PO Box 1287
Columbus, MT 59019

Conditional Use Permit Application

A Conditional Use Permit is required for any Multi-Family, Commercial, or Industrial uses in Stillwater County, as defined in the Development Regulations.

Applicant Information:

*Name:*_____ *Address:*_____

*Phone:*_____ *Email:*_____

Landowner Information (if different than applicant):

*Name:*_____ *Address:*_____

*Phone:*_____ *Email:*_____

Agent/Engineer/Consultant Information (if applicable):

*Name:*_____ *Address:*_____

*Phone:*_____ *Email:*_____

Property Information:

Legal description of the subject property:

_____

_____

General location of property:

_____

_____

Anticipated time schedule for development:

_____

_____

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Names and addresses of all owners of property within 500 feet of the affected property (attach additional pages if necessary):

*Name:*_____ *Address:*_____

*Name:*_____ *Address:*_____

*Name:*_____ *Address:*_____

*Name:*_____ *Address:*_____

Additional information relevant to support the request (attached additional pages in necessary):

_____

_____

The following documents must accompany the application:

☐ Detailed narrative describing the project.

☐ Map and general site plan showing approximate dimensions, acreage, and location of the tract(s), existing and proposed buildings and other land features, access, agricultural water user facilities, sewer and water provisions, drainage, and other features that may be important for review.

☐ Traffic impact analysis prepared by a licensed engineer to include, at a minimum, existing traffic circulation, conditions, and patterns; anticipated traffic circulation conditions and patterns generated by the proposed development; the impact on the existing road network; and recommendations to alleviate adverse impacts.

☐ If a variance is being requested, an application and fee ($500; $1,500 if variance is submitted separately from CUP application) containing the information required in Section VII of the Development Regulations.

☐ Review fee ($1,500, plus $10 for every landowner within 500 feet of affected property).

Acknowledgement:

I hereby certify that the above information and referenced accompaniments are true and correct to the best of my knowledge. I understand that falsification of information in this application may be grounds for denial. Furthermore, I certify that I am authorized to submit this application for a conditional use permit on behalf of the owner, contract buyer, or applicant.

Name:_____

Date:_____