BAILEY COUNTY, TEXAS

UNCLAIMED PROPERTY CLAIM FORM

Bailey County Treasurer's Office
Muleshoe, Texas

PART I — CLAIMANT INFORMATION

Claimant Name:

_____

Mailing Address:

_____

City/State/ZIP:

_____

Telephone Number:

_____

Email Address:

_____

Social Security Number / Tax Identification Number:

_____

PART II — UNCLAIMED PROPERTY INFORMATION

Name Under Which Property Was Held:

_____

Property/Claim Number (if known):

_____

Property Type:

_____

Approximate Amount Claimed: $

_____

Last Known Address Associated With Property:

_____

Date Property Became Unclaimed (if known):

_____

_ PART III — CLAIMANT TYPE - CHOOSE ONE

☐ Original Owner ☐ Heir ☐ Beneficiary ☐ Executor/Administrator of Estate

☐ Guardian ☐ Authorized Representative ☐ Business/Organization ☐ Other:

PART IV — REQUIRED SUPPORTING DOCUMENTATION -CHOOSE ONE

☐ Government-issued photo identification ☐ Proof of current mailing address

☐ Ownership documentation

☐ W-9, if required ☐ Death certificate, if applicable ☐ Probate/estate documentation

☐ Documentation establishing heirship ☐ Power of Attorney/authorization

☐ Business documentation

☐ Other:

_____

Preferred Method of Payment: [ ] County Check [ ] Other approved method:

_____

Payee Name:

_____

Important: Bailey County may require additional documentation or verification before payment is issued. Payment will be made only after the County determines that the claimant has established a valid legal right to the property.

PART VI — CLAIMANT CERTIFICATION

I certify that I am the owner of the property described in this claim or that I am legally authorized to act on behalf of the owner. I certify that the information provided on this form and all documents submitted with this claim are true and correct to the best of my knowledge. I understand that Bailey County may request additional information or documentation to verify this claim. I further understand that submitting false or fraudulent information may result in denial of the claim and may subject me to civil or criminal penalties under applicable law. I authorize Bailey County and the Bailey County Treasurer's Office to verify the information provided in connection with this claim.

Claimant Signature: _____

Printed Name: _____

Date:

_____

PART VII — AUTHORIZED REPRESENTATIVE

Complete only if someone other than the owner is submitting the claim.

Representative Name:

_____

Relationship/Capacity:

_____

Address:

_____

Telephone:

_____

Email:

_____

Representative Signature:

_____

Date:

_____

☐ Power of Attorney ☐ Estate/Probate Documentation ☐ Court Order
☐ Business Authorization

Other Authority/Documentation:

_____

FOR BAILEY COUNTY TREASURER'S OFFICE USE ONLY

Date Claim Received:

_____
_

Received By:

Claim/File Number:

_____

Property Verified: ☐ Yes ☐ No ☐ Pending

Identity Verified: ☐ Yes ☐ No ☐ Pending

Ownership Verified: ☐ Yes ☐ No ☐ Pending

Additional Documentation Requested: ☐ Yes ☐ No

Date Requested:

_____

Date Documentation Received:

_____

CLAIM DETERMINATION

☐ Approved ☐ Denied ☐ Additional Information Required ☐ Referred for Legal Review

Approved Amount: $

_____

Check Number:

_____

Payment Date:

_____

Reviewed By:

_____

Signature:

_____

Date:

_____

COUNTY NOTES

_____

_____

_____

_____

Bailey County Treasurer’s Office • Bailey County, Texas

Administrative form for processing unclaimed property claims. Additional documentation may be required.