City of Blanco, TX

SITE PLAN REVIEW APPLICATION

The Site Plan Application must include the following submissions in compliance with the City of Blanco Unified Development Code (UDC); Chapter 5 – Subdivision and Land Development; § 5.9 – Site Development Permit.

- ☐ Completed Application Form.
- ☐ Filling Fee
- ☐ Verification that all taxes & assessments on the subject property have been paid.
- ☐ Copies of the plan on 24" x 36" sheets & drawn to a known engineering scale that is large enough to be clearly legible & any other required information, the quantity of which shall be determined by the City of Blanco.
- ☐ General layout for the required public improvements; including water, wastewater, grading & storm drainage, streets, water quality, alleys, fire lanes & hydrants; the quantity of which shall be determined by the City of Blanco.
- ☐ Reduced copies (11" x 17" or smaller) of the site plan as required by the City of Blanco.
- ☐ Building façade (elevation) plans drawn to scale, the quantity of which shall be determined by the City of Blanco.
- ☐ Any additional information/materials; such as plans, maps, exhibits, legal description of property & information about proposed uses; as deemed necessary by the City of Blanco, in order to ensure that the written request is understood.
- ☐ Sign plan & requests for any variances from the City of Blanco's sign ordinance.
- ☐ Exterior design plan & explanation of how the project complies with the City of Blanco's exterior design standards.
- ☐ A statement listing the utilities that will service the project.
- ☐ Any variances required for development of the project.

All required items and information must be received by the City of Blanco for site plan submission to be considered complete. Incomplete submissions will not be reviewed until all deficient items or information have been received.

NOTICE OF SUBMITTAL: An applicant must provide written notification and notice must be distributed not more than 30 days nor less than 15 days after a completed application has been submitted to the City of Blanco. The notice shall be distributed as follows:

- ☐ Delivered to all property owners within 200 feet of the property of the land submitted along with the Site Development Permit Application.
- ☐ Notice on the City of Blanco's website including the address, contact information, and the location where the site development permit application may be obtained.

NOTICE OF HEARING: Applicant must provide written notification if the application is scheduled for a public hearing. Notice of the hearing must be published in the City of Blanco's official newspaper no more than 30 days nor less than 15 days before the first hearing at the Planning & Zoning meeting.

SITE PLAN REVIEW APPLICATION FORM

Please print or type

Name of Applicant:_____

Address:_____

Phone #:_____ Email:_____

Status (check one): ☐ Owner ☐ Agent (Attach notarized Letter of Authorization)

Property Description

Project Name:_____

Address:_____

Legal Description:_____

Current Zoning:_____

Proposed Use(s) & Description:_____

_____

Existing Property Use:_____

Acreage & Proposed Square Footage:_____

Parking Ratio & Parking Required:_____

Parking Provided:_____

Does Owner Own Adjacent Property? ☐ Yes ☐ No

Structure (Check one): ☐ Addition to Existing Building - _____sf

☐ New Construction

I hereby certify that I have read and examined this application and the attached instruction sheet and the information I have provided is true and correct. All provisions of laws and ordinances governing this application will be complied with, whether specified herein or not. I agree to be bound by, and to comply with, any terms or

conditions imposed by such permit. I further acknowledge that approval of the Site Plan Application does not presume to give authority to violate or cancel the provisions of any other State or local law regulating the use of the property.

_____ _____

Signature of Applicant Date

Before Me, A Notary Public in and for the City of Blanco, on this date personally appeared _____ (Applicant), who duly states that all facts on this application are true and correct to the best of his/her knowledge.

SWORN TO and SUBSCRIBED before me this the _____ day of _____, 20___.

SEAL

_____

Notary Public
Blanco County, Texas
My Commission Expires:_____