MARRIAGE LICENSES ARE BY APPOINTMENT.



By scheduling an appointment to complete your marriage license the County Clerk-Recorder's Office has the opportunity to work with couples in advance of their appointment by phone and email to minimize the in-person time needed and help provide room for social distancing at the Clerk-Recorder's Office.

To obtain a marriage license

- Read the attached application for license and certificate of marriage. Complete the Marriage License Application and email it to clerkinfo@countyofcolusaca.gov. Enter "Marriage License Application" and your last name on the subject line.

- A County Clerk-Recorder staff member will contact you by email or phone to answer any questions you may have.

- Your marriage license will be prepared and the Clerk-Recorder staff will schedule an in-person appointment for you to review and sign your license. Both bride and groom must be present at the appointment, present their government issued photo identification, and pay the fees at time of appointment.

By following this process it is anticipated your appointment will take less than 10 minutes.

TIPS

Don't leave any fields blank on the application.

Let us know who will be performing your ceremony.

Only cash and check payments are accepted, no debit or credit cards.

For more information call 458-0500

COLUSA COUNTY CLERK-RECORDER REGISTRAR
546 JAY STREET, SUITE 200
COLUSA, CA 95932
(530) 458-0500

Marriage Fees		**Office Hours**	**Acceptable Government issued ID** *(Not expired)*
License	$198.00	Monday – Friday	Driver's License
Certified copy	$19.00	8:30 am - 4:00 pm	Identification Card
Ceremony	$95.00		Passport
Cash, personal checks or money order (no debit or credit cards)			Other- ask about additional acceptable forms of ID

APPLICATION FOR LICENSE AND CERTIFICATE OF MARRIAGE
PLEASE READ BEFORE COMPLETING APPLICATION

APPLICANTS MUST BE A LEAST 18 YEARS OF AGE, UNMARRIED AND PROVIDE PHOTO ID

When you sign the marriage license, you are stating under penalty of perjury that the information you have provided is true and correct, that you are currently an unmarried couple, and that there is no legal objection to the marriage.

The marriage license must be used within the State of California. Check the license to see what the requirements are for witnesses and solemnization.

Marriage licenses are valid for 90 days from the date of issuance. You must be married on or after the issuance date, and on or before the expiration date of the license. Licenses not used within this timeframe are void.

The appropriate fee may be paid in cash or by check, payable to the county clerk. We cannot accept credit card or debit card payments.

No refunds are given for marriage licenses purchased in error.

What type of marriage license are you applying for?

License and Certificate of Marriage (VS 117) This is the standard type of marriage license. This type of marriage license requires the signature of at least one witness and one person solemnizing the marriage.

License and Certificate of Marriage for Denominations Not Having Clergy (VS 115) This type of license is used for the recording of marriages for members of religious societies or denominations that do not have clergy for the purpose of solemnizing a marriage.

License and Certificate of Declaration of Marriage (VS 116) This type of license is used for the recording of a marriage that was licensed and occurred over one year ago; however, no official record exists.

Confidential License and Certificate of Marriage (VS 123) Confidential marriage licenses may only be issued to unmarried parties who are at least 18 years old and have been living together as spouses. Since the confidential marriage license requires the signature of a marriage officiant, they are not available to members of religious denominations not having clergy. Certified copies of the marriage license and certificate may only be issued to the couple. Confidential marriage licenses may not be available in all counties. Both parties to the marriage will sign the confidential license affirming that they meet the requirements to receive a confidential marriage license.

Changing Your Name
Please read the following important information about name changes **BEFORE** completing your marriage license application. Changes to your name **CANNOT** be made once your license is issued.

County Clerk staff cannot advise you on how to complete the marriage license application as it relates to your entry of a new name or retention of your former name on the marriage license application.

The Name Equality Act
The Name Equality Act of 2007 (AB 102, Chapter 567, Statutes of 2007) gives specific rights to parties, at the time they are applying for a California marriage license, to choose and list on the marriage license the name that each party will go by after marriage.

Parties to the marriage are not required to have the same name, nor are they required to change their name.

If one or both parties do not wish to identify a new name on the marriage license (fields 30A through 31C, as applicable), the fields on the marriage license will be completed using two single dashes. You may not change the information on the marriage license after it has been issued by the County Clerk, unless there is a clerical error.

How Does it Work?
One or both parties to a marriage may elect to change the middle and/or last names by which that party wishes to be known after solemnization of the marriage. Each party applying for a marriage license may choose to include on their marriage license the new name in the spaces provided on the marriage license application without intent to defraud.

NOTE*: Changing one's name through this process can only be done at the time the marriage license is issued.*

Each party to the marriage *may* adopt any of the following *last names:*
- The current last name of the other spouse.
- The last name of either spouse given at birth.
- A name combining into a single last name all or a segment of the current last name or the last name of either spouse given at birth.
- A hyphenated combination of last names.

Each party to the marriage *may* adopt any of the following *middle names:*
- The current last name of either spouse.
- The last name of either spouse given at birth.
- A hyphenated combination of the current middle name and the current last name of the person or spouse.
- A hyphenated combination of the current middle name and the birth last name of the person or spouse.

What You Cannot Do
- You may **NOT** change your first name using this process.
- You may **NOT** amend the marriage license after it has been issued to add or change the name you wish to be known as after you are married. The name you indicate on the marriage license application will be your name on the marriage license/certificate and cannot be changed by the County Clerk.

Use of Your Marriage License
The marriage certificate is used by multiple local, state, federal and private agencies, each of which have different rules and/or regulations regarding what documents are acceptable to change your name on their records following marriage. It is recommended that you contact these agencies to verify their requirements **prior to applying for your marriage license.**

For your protection, if you have **any** questions regarding whether you should or should not list your new name on the marriage license application, and/or how the Name Equality Act of 2007 may affect you, please consult an attorney **prior to applying for your marriage license.**

APPLICATION FOR LICENSE AND CERTIFICATE OF MARRIAGE - MUST BE LEGIBLE

SELECT THE TYPE OF MARRIAGE LICENSE YOU ARE APPLYING FOR.
See page 1 for a description of each type of license. For more information call (530) 458-0500.

- ☐ License and Certificate of Marriage (VS 117)
- ☐ License and Certificate of Marriage for Denominations Not Having Clergy (VS 115)
- ☐ License and Certificate of Declaration of Marriage (VS 116)
- ☐ Confidential License and Certificate of Marriage (VS 123)

FIRST PERSON DATA: ☐ Groom ☐ Bride

1A. FIRST NAME			1B. MIDDLE	
1C. CURRENT LAST			1D. LAST NAME AT BIRTH (IF DIFFERENT THAN 1C)	
2. DATE OF BIRTH (MM/DD/CCYY)	3. STATE/COUNTRY OF BIRTH	4. # PREV. MARRIAGES / SRDP	5A. LAST MARRIAGE / SRDP ENDED BY: ☐ DEATH ☐ DISSO ☐ ANNULMENT ☐ TERM SRDP ☐ N/A	5B. DATE ENDED (MM/DD/CCYY)
6. ADDRESS		7. CITY	8. STATE / COUNTRY	9. ZIP CODE
10A. FULL BIRTH NAME OF FATHER / PARENT			10B. STATE OF BIRTH (IF OUTSIDE U.S., ENTER COUNTRY)	
11A. FULL BIRTH NAME OF MOTHER / PARENT			11B. STATE OF BIRTH (IF OUTSIDE U.S., ENTER COUNTRY)	

SECOND PERSON DATA: ☐ Groom ☐ Bride

12A.FIRST NAME			12B. MIDDLE	
12C. CURRENT LAST			12D. LAST NAME AT BIRTH (IF DIFFERENT THAN 12C)	
13. DATE OF BIRTH (MM/DD/CCYY)	14. STATE/COUNTRY OF BIRTH	15. # PREV. MARRIAGES / SRDP	16A. LAST MARRIAGE / SRDP ENDED BY: ☐ DEATH ☐ DISSO ☐ ANNULMENT ☐ TERM SRDP ☐ N/A	16B. DATE ENDED (MM/DD/CCYY)
17. ADDRESS		18. CITY	19. STATE / COUNTRY	20. ZIP CODE
21A. FULL BIRTH NAME OF FATHER / PARENT			21B. STATE OF BIRTH (IF OUTSIDE U.S., ENTER COUNTRY)	
22A. FULL BIRTH NAME OF MOTHER / PARENT			22B. STATE OF BIRTH (IF OUTSIDE U.S., ENTER COUNTRY)	

NEW NAME – IF ANY

NEW MIDDLE AND LAST NAME OF PERSON LISTED IN 1A-1D (IF ANY) FOR USE UPON SOLEMNIZATION OF THE MARRIAGE		
29A. FIRST – MUST BE SAME AS 1A	29B. MIDDLE	29C. LAST
NEW MIDDLE AND LAST NAME OF PERSON LISTED IN 12A-12D (IF ANY) FOR USE UPON SOLEMNIZATION OF THE MARRIAGE		
30A. FIRST – MUST BE SAME AS 12A	30B. MIDDLE	30C. LAST

Please provide a contact name & telephone number:

Name:_____ Telephone:_____

Ceremony Information: Date _____ City _____ County_____