Chenango County Department of Code Enforcement
5 Court Street, Norwich, NY 13815
(607) 337-1796

NOTICE OF COMPLAINT

PROPERTY LOCATION _____

TOWN OF _____

Property Owner Information

Name: _____

Address: _____

_____

Phone #: _____

Manager/Landlord (if different than owner)

Name: _____

Address: _____

_____

Phone #: _____

Person Making Complaint

Name: _____

Address: _____

_____

Phone #: _____

Complainant's Interest in Structure

_____

_____

_____

_____

Moved in: Month _____ / Year _____

Do you have a lease? ☐ Yes ☐ No. If so a copy of the lease must be provided with the complaint.

Building Occupancy:

☐ 1 or 2 family dwelling ☐ Multiple dwelling ☐ Assembly ☐ Business/Mercantile ☐ Other

Nature of complaint (Explanation of alleged violations) (use additional sheet(s) if necessary)

_____

_____

_____

The above information is true and correct to the best of my knowledge. I hereby request the Chenango County Code Enforcement Division to investigate the above named property for possibly code violations of provisions of the New York State Uniform Fire Prevention and Building Code.

_____ _____

(Date of Complaint) (Complaint's Signature)

(OFFICE USE ONLY)

Complaint #: _____ Date received in Code's Office: _____

Date received back from Municipality: _____ Date sent to Municipality: _____

This is to certify that the municipality listed in the above complaint authorize the investigation in to the above complaint.

_____ _____

(Signature of Town Supervisor/Village Mayor or Authorized Representative) Date