EL PASO COUNTY BAIL BOND BOARD

APPLICATION FOR

INDIVIDUAL BAIL BOND LICENSE

INSTRUCTIONS

COMPLETED APPLICATIONS MUST BE MAILED OR DELIVERED TO:

EL PASO COUNTY SHERIFF'S DEPARTMENT

COUNTY DETENTION FACILITY

ATTN: BLANCA BARRAZA, BAIL BOND BOARD ADMINISTRATOR

601 EAST OVERLAND

EL PASO, TX 79901

- Complete the application by properly typing in all the blanks and attaching all required documents.
- Submit the **ORIGINAL APPLICATION** with all original information requested PLUS an electronic copy in PDF format to be emailed to Blanca Barraza at B.Barraza@epcountytx.gov.
- All applications must be submitted with the application fee of $500.00. Checks should be made payable to El Paso County.
- If you are submitting an application for license renewal, you must file the application not later than the 31st day before the license expiration date. See Texas Occupations Code § 1704.162. It is the responsibility of the license holder to apply for a renewal. If a renewal application is not timely filed and the current license expires, the license holder shall not execute any bail bond until a new license is issued. Application will be time/file stamped by the Bail Bond Board Administrator and such stamp will serve as proof to the date and time the application was received.
- No application shall be deemed complete nor shall any license issued become effective until all applicable provisions of the Texas Occupations Code, Chapter 1704 have been fully complied with.

Application Received on:

_____

CHECKLIST FOR DOCUMENTS REQUIRED AT TIME OF SUBMISSION FOR APPLICATION TO BE CONSIDERED BY THE BOARD

INCOMPLETE APPLICATIONS WILL BE DENIED LICENSE

☐ A. A completed original application.

☐ B. The five hundred dollar ($500.00) application fee made payable to "El Paso County".

☐ C. A complete and sworn financial statement. (Exhibit C)

☐ D. A certified copy of the properly filed and currently valid assumed name certificate (D.B.A.) made out in applicant's name.

☐ E. Three (3) signed original letters of recommendation for the applicant, specifically identifying the author of the letter and their relationship to the applicant, and which meet the statutory requirements of the Texas Occupations Code, Chapter 1704. (Exhibit A)

☐ F. Photo of Applicant. If this is a renewal application of a current license, a photo currently on file with the El Paso County Sheriff's Office is sufficient.

☐ G. One full set of applicant's fingerprints. If this is a renewal application of a current license, the fingerprint card currently on file with the El Paso County Sheriff's Office is sufficient.

☐ H. A completed agent background application provided by the El Paso County Sheriff's Office.

☐ I. Designate the form of $50,000 security to be deposited with the El Paso County Auditor's Office if application is conditionally approved:

(Check One) ☐ Cashier's Check ☐ Cash ☐ Certificate of Deposit ☐ Real Property

☐ J. Proof of completion of at least eight (8) hours of continuing legal education in criminal law courses or bail bond courses approved by the State Bar of Texas and offered by an accredited institution of higher education in the state.

☐ K. Submit documentary evidence that in the two years preceding the filing of this application, applicant has been continuously employed for one (1) year by a person licensed under Chapter 1704 of the Texas Occupations Code (example, W-2 forms or check stubs), and that the applicant was required to work not less than thirty (30) hours per week (example, time sheets), excluding annual leave, and perform duties in all phases of the bonding business (example, job description).

☐ L. Applicant **and** Designated Agent must submit a letter declaring that the applicant will comply with Chapter 1704 and the rules adopted by the Board. (Exhibit B)

☐ M. Properly filed "Power of Attorney" designated and authorizing the agent to execute bail bonds for the corporation. This document must be on file with the County Clerk's Office.

☐ N. Submit documentary evidence that the agent is a resident of the State of Texas (Example, copy of lease, utility bill, Texas driver's license, or voter registration card in the agent's name.).

☐ O. Submit documentary evidence that the agent is a U.S. citizen (Example, birth certificate or current passport along with a copy of a government issued photo identification document. In addition, proof of a consular report of birth abroad, certificate of naturalization/citizenship along with a copy of a government issued photo identification document.) If this is a renewal application of a current license, a copy of the proof of U.S. citizenship currently on file with the El Paso County Sheriff's Office is sufficient.

☐ P. If this is a renewal, documentary evidence that certificate of deposit pledged to El Paso County is current (Example, bank statement update or safekeeping receipt).

☐ Q. If applicant intends to use real estate as security, the application must include a statement listing all nonexempt real estate owned by the applicant which is intended to be conveyed in trust to the El Paso County Bail Bond Board as security upon tentative approval of the application. The following shall be included for **EACH** parcel:

(1) Certified copy of Warranty Deed on property pledged.

(2) Mortgagee Title Insurance Property on property pledged obtained within the last ninety (90) days of filing, stating that there are no liens.

(3) Current statements from every taxing unit with power to assess or collect taxes against the property indicating there are no unpaid taxes or outstanding tax liens on the property.

(4) A sworn statement from the applicant agreeing to keep all taxes paid on the property while it remains in trust.

(5) A sworn statement from the applicant agreeing not to further encumber the property after conveying it in trust to the El Paso County Bail Bond Board.

(6) A sworn agreement from the applicant that the applicant fully insure and keep current the insurance on the property including all improvements against any damage or destruction for the full amount of the value claimed for the property and all improvements, while the property remains in trust.

(7) A current appraisal made in accordance with Texas Occupations Code § 1704.155(3).

(8) A sworn statement from applicant's spouse, if any, agreeing to transfer to the El Paso County, as part of the trust, any right, title, or interest that the applicant's spouse may have in the property, and that the applicant's spouse will execute deed of trust to any community property placed in the security deposit.

(9) Documentation of insurance on the property listing the name of the insurance company to confirm that the property is properly insured. Along with insurance policy showing El Paso County as additional insured. This should include a copy of the fire and extended coverage insurance policy on the property pledged showing that the improvements are covered to the minimum amount of eighty percent (80%) of appraised amount.

Date Application Prepared: (Check One) ☐ ORIGINAL ☐ RENEWAL

If renewal, the date original license was granted by El Paso County

Current License Number: Expiration Date:

EL PASO COUNTY BAIL BOND BOARD

License Application for Individual Sureties

☐ New Application ☐ Renewal Application for License No.

APPLICATION REQUIREMENTS

1. a.) Applicant's Name
   First Middle Last
   b.) Date of Birth
   c.) Home Address
   Address City State Zip Code
   d.) Home Telephone No.

2. Name under which bail bond business will be conducted:

   (A valid Assumed Name Certificate or certificate copy properly filed with the El Paso County Clerk must be submitted.)

3. List each place at which business will be conducted: *(Attach a list if more than one location)*

   Address *City* *State* *Zip Code*

   Business Tel No. (include area code)

   Alternate Tel No. (include area code)

   Business Fax No.(include area code)

   Email Address for Business:

4. I intend to deposit cash, a certificate of deposit, or a cashier's check with the El Paso County Bail Bond Administrator if the application is approved. ☐ Yes ☐ No *(If No, skip to item 5.)*

   a.) If the application is approved, I understand that no later than the 90th day after the date of receipt of notice that the application was conditionally approved I must deposit:
   (1.) Cash with the El Paso County Bail Bond Board Administrator in an amount not less than $50,000
   OR
   (2.) A cashier's check, or certificate of deposit in the amount not less than $50,000 made payable to El Paso County.

b.) I acknowledge that I must maintain the amount of security required by Chapter 1704 during the time I hold the license.

5. I intend to execute non-exempt real estate property, which I own, in trust to the Bail Bond Board if the application is approved. ☐ Yes ☐ No *(If No, skip to item 6.)*

a.) If Yes, I have provided a list of the nonexempt real property that includes the following for each parcel listed:
   (1.) A legal description of the property that would be sufficient to convey the property by general warranty deed.
   (2.) A current statement from each taxing unit authorized to impose taxes on the property showing that there is no outstanding tax lien against the property.
   (3.) Net value according to a current appraisal made by a real estate appraiser who is a member in good standing of a nationally recognized professional appraiser society or trade organization that has an established code of ethics, educational program, and professional certification program; OR value according to statement from county's most recent certified tax appraisal roll.

b.) I agree to keep all taxes paid on the property while it remains in trust, and to provide proof of payment on the anniversary of the granting of the application or upon demand of the Board.

c.) I agree not to further encumber the property conveyed in trust unless Board is notified to intent and permits encumbrance.

d.) I agree to maintain insurance on any property improvements against damage or destruction in full amount of value claimed for improvements.

e.) I agree to name El Paso County Bail Bond Board as the beneficiary on the insurance policy for improvements, and to provide proof of insurance upon granting of the license, or any time upon requested of the Board.

f.) If the application is approved, I understand that no later than the 90th day after the date of receipt of notice that the application was conditionally approved I must:
   (1.) Execute in trust to the board each deed to property listed on the application with an appraised value of all property combined and totaling not less than $50,000.
   (2.) Pay a filing fee to record each deed of trust in the records of each county in which the property is located.

g.) I acknowledge that I must maintain the amount of security as required by Chapter 1704 during the time I hold the license.

h.) My marital status is: ☐ Single ☐ Married ☐ Divorced ☐ Widow(er)

i.) If married, spouse:

First *Middle* *Last*

   (1.) My spouse has submitted a sworn statement agreeing to transfer to the board, as part of trust, any right, title, or interest that my spouse may have in the property.
   (2.) If application is approved, my spouse will execute in trust to the board each deed to property listed that involves community property no later than the 90th

day after the date of receipt of notice that the application was conditionally approved.

6. I have submitted my complete, sworn financial statement.

7. I have submitted my declaration that I will comply with Texas Occupations Code, Chapter 1704 and the Local Rules of the El Paso County Bail Bond Board.

8. I have submitted three letters of recommendation, each from a person who is reputable, has known me for at least three years, and who state that I have a reputation for honesty, truthfulness, fair dealing, and competency and recommends that the board issue the license.

9. This application is accompanied by:
   a.) A non-refundable $500 filing fee,
   b.) My photograph, and
   c.) My set of fingerprints taken by a law enforcement officer designated by the Board.

10. I currently hold a license under Chapter 1704, Regulation of Bail Bond Sureties, in another county. ☐ Yes ☐ No *(If No, skip to item11.)*
    a.) If Yes,
    (1.) I have provided a list of each county in which I hold a license, and
    (2.) I have provided a statement, as of the date of the application, of any final judgments (forfeitures) unpaid for more than 30 days that arose directly or indirectly from a bail bond executed by me as a surety.

11. I have unsatisfied judgments pending against me. ☐ Yes ☐ No *(If No, skip to item12.)*

    a.) If Yes, the following is a list of the judgment(s). *(Attach a separate list if necessary.)*

Cause No.	**Style**	**County**	**Amount**

12. I am presently involved in civil litigation. ☐ Yes ☐ No
    a.) If Yes, the following is a list of the litigation. *(Attach a separate list if necessary.)*

Cause No.	**Style**	**County**	**Amount**

ELIGIBILITY

I certify that I am eligible for a license under Chapter 1704, which requires that:

A. I must be a resident of the State of Texas and a U.S. Citizen

B. I must be at least 18 years of age.

C. I must possess the financial resources required to comply with Section 1704.160.

D. I must submit documentary evidence that, in the two years preceding the date of this application,

(1.) I have been continuously employed by a person licensed under this chapter for at least one year and for not less than 30 hours per week, excluding annual leave, and have performed duties that encompass all phases of the bonding business; and

(2.) I have completed in person at least eight hours of continuing legal education in criminal law or bail bond law courses approved by State Bar of Texas and were offered by an accredited institution of higher education in the state.

E. I have never been convicted of a misdemeanor involving moral turpitude or a felony.

Signed this_____day of _____, 20_____.

_____
Authorized Officer for Corporation

SUBSCRIBED AND SWORN TO before me, the undersigned authority, this _____day of_____, 20_____.

_____
Notary Public
The State of Texas
My Commission Expires:_____

AFFIDAVIT

The undersigned applicant hereby certifies that they have read this application and states that the information contained in this application is true and correct, without any material omission.

_____
(Date Signed)

_____
(Signature of Applicant)

_____
(Type Name Applicant)

_____
(Type Title if applicable)

Subscribed and sworn to before me this_____ day of_____20___,
By_____, affiant.

Witness my hand and seal of office this the ____ day of_____, 20___.

_____

Notary Public in and for the County of

_____and state of _____

Commission Expires:_____

The State of _____

County of _____

Before me, the undersigned authority, on this _____ of _____,20___, personally appeared_____, known to me to be the person whose name is subscribed to the following instrument, and acknowledged to be that they executed the same for the purposes and consideration therein expressed.

Given under my hand and seal of office on this the ____day of_____20___.

_____

Notary Public in and for the County of

_____ and State of _____

My commission expires: _____

LETTER OF REFERENCE

Date:_____

To the El Paso County Bail Bond Board Members:

I,_____ have known _____
(recommendor) *(applicant)*
for at least three years. During this time, I have known the applicant as having a reputation of honesty, truthfulness, fair dealing and competency. I recommend that the Board grant the applicant a bail bond license.

_____
Recommender's signature

_____
Recommender's printed name

_____
Recommender's printed address

_____
Recommender's telephone number

_____
City, State, Zip Code

Exhibit A
REGULATION OF BAIL BOND SURETIES AND EL PASO COUNTY BAIL BOND RULES

Declaration of Compliance with Rules and Regulations

BEFORE ME, the undersigned authority on this day personally appeared _____, who being by me duly sworn on oath stated:

I am the applicant/agent in the foregoing application for a bail bond license. I make each of the foregoing statements, together with each statement in each required attachment, for the purpose of inducing the El Paso County Bail Bond Board to issue me a license to act as a licensed surety in the courts of El Paso County, Texas. I understand that any representation in this application which is not true and correct or any misrepresentation or omission which cause the application not to truly and accurately demonstrate my personal and financial status, may result in the denial of a license, the denial of any renewal of a license, or in the revocation of a license should one be granted under this application. As the applicant I hereby swear that I will comply with Chapter 1704 of the Texas Occupations Code as amended, and with the Rules and Regulations of the El Paso County Bail Bond Board.

_____ _____
Signature Date

SWORN AND SUBSRIBED before me, a Notary Public in and for the State of _____ on this _____day of_____, 20____.

_____
Notary Public

My Commission Expires:_____

Exhibit B

PERSONAL FINANCIAL STATEMENT

Exhibit C

TO: El Paso County Bail Bond Board

NAME:

ADDRESS:

CITY: ZIP:

PHONE: ( )

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FOR THE PURPOSE OF ENSURING SOLVENCY AND FOR CLAIMS AND DEMANDS AGAINST THE UNDERSIGNED, THE UNDERSIGNED SUBMITS THE FOLLOWING AS BEING TRUE AND ACCURATE STATEMENT OF HIS/HER FINANCIAL CONDITION ON THE FOLLOWING DATE.

_____, 20_____

DATE

****

ASSETS		**LIABILTIES**	
Cash on Hand & In Bank	$	Notes Payable to Banks Secured	$

U.S. Government Securities	$	Notes Payable to Banks Unsecured	$
Accounts, Loans & Notes Res.	$	Notes Payable to Relatives	$
Cash Surrender Value Life Ins.	$	Accts. & Notes Payable to Others	$
Other Stocks & Bonds	$	Rents & Interest Due	$
Real Estate (only include not exempt attorney owned property)	$	Taxes Due	$
Automobiles – Number ( )	$	Lien on Real Estate (do not include liens on exempt real estate that was not included as an asset except to the extent that the lien exceeds the value of the real estate)	$
Other Assets (Itemize)	$	Other Liabilities (Itemize)	$
Total Assets	$	Total Liabilities	$
		Net Worth (Total Assets – Total Liabilities)	$

Source of Income **Contingent Liabilities**

Salary	$	**As Endorser or Co-maker**	$

Bonus and Commission	$	**On Leases or Contracts**	$
Dividends & Interest	$	**Legal Claims**	$
Real Estate Income	$	**Other Special Debt**	$

INSURANCE

Fire Ins. Buildings	$	**Personal**	$
Household Effects & Autos	$	**General Public**	$
Liabilities Ins. Automobiles	$	**Other Insurance**	$
	$		$

SCHEDULE 1 – REAL ESTATE

Applicant must provide a copy of the most recent appraisal on properties listed.

For other residential, business and commercial property listed applicant must provide a copy of warranty deed.

REAL PROPERTY LIST

REAL ESTATE EXEMPT FROM FORCED SALE

Legal Description	Volume & Page	Address	Original Price	Appraised Value	Liens	Taxes
			$	$		$
			$	$		$
			$	$		$
			$	$		$

RESIDENTIAL HOMESTEAD:

Legal Description	Volume & Page	Address	Original Price	Appraised Value	Liens
			$	$	
			$	$	

OTHER PROPERY EXEMPT FROM FORCED SALE (The legal and equitable title to all the real estate listed below must be solely in the name of the undersigned.):

Legal Description	Volume & Page	Address	Original Price	Appraised Value	Liens
			$	$	
			$	$	
			$	$	
			$	$	

REAL ESTATE NOT EXEMPT FROM FORCED SALE

RESIDENTIAL PROPERTY NOT EXEMPT FROM FORCED SALE (The legal and equitable title to all the real estate listed below must be solely in the name of the undersigned.):

Legal Description	Volume & Page	Address	Original Price	Appraised Value	Liens	Taxes
			$	$		$
			$	$		$
			$	$		$
			$	$		$

BUSINESS/COMMERCIAL PROPERTY NOT EXEMPT FROM FORCED SALE (The legal and equitable title to all the real estate listed below must be solely in the name of the undersigned.):

Legal Description	Volume & Page	Address	Original Price	Appraised Value	Liens	Taxes
			$	$		$
			$	$		$
			$	$		$
	_____		$	$		$

SCHEDULE 2 – BANKING RELATIONS

(A list of all my bank savings and loan accounts)

Name and Location	Balance	Acct#	Loans	How Endorsed, Guaranteed or

				Secured
	$			☐ Endorsed ☐ Guaranteed ☐ Secured
	$			☐ Endorsed ☐ Guaranteed ☐ Secured
	$			☐ Endorsed ☐ Guaranteed ☐ Secured
	$			☐ Endorsed ☐ Guaranteed ☐ Secured

SCHEDULE 3 – ACCOUNTS, LOANS, & NOTES RECEIVABLE

(A list of the largest amounts owed to me.)

Name and Address of Debtor	Amount Owing	Age of Debt	Description or Nature of Debt	Description of Security Held	Date Payment Expected
	$				
	$				
	$				
	$				
	$				

	$				

SCHEDULE 4 – LIFE INSURANCE

Name of Person Insured	Name of Beneficiary	Name of Ins. Company	Type of Policy	Face Amount of Policy	Total Loans Against Policy
				$	$
				$	$
				$	$
				$	$

SCHEDULE 5 – OTHER STOCKS AND BONDS

Face Value Bonds & Stock Shares	Descrip. of Security	Registered in the Name of	Cost	Present Market Value	Income Rec'd Last Year	If Pledged State to Whom
$			$	$	$	
$			$	$	$	
$			$	$	$	

$			$	$	$	

THE UNDERSIGNED CERTIFIES THAT THE INFORMATION CONTAINED IN THIS FINANCIAL STATEMENT HAS BEEN CAREFULLY READ AND IS COMPLETE, WITHOUT MATERIAL OMMISSIONS TRUE AND CORRECT.

_____ _____

(APPLICANT) DATE

SUBSCRIBED AND SWORN TO BEFORE ME THIS THE _____DAY OF_____, 20___,

BY_____, AFFIANT.

WITNESS MY HAND AND SEAL OF OFFICE THIS THE _____DAY OF_____, 20___.

_____

NOTARY PUBLIC FOR THE STATE OF TEXAS

MY COMMISSION EXPIRES:_____

STATE OF TEXAS

COUNTY OF EL PASO

I,_____, APPLICANT, DO HEREBY DECLARE THE INFORMATION CONTAINED IN SCHEDULES NO. 1, 2, 3, 4 AND 5 IS COMPLETE WITHOUT MATERIAL OMISSIONS, TRUE AND CORRECT.

_____

(APPLICANT)

SUBSCRIBED AND SWORN TO BEFORE ME THIS THE _____ DAY OF_____, A.D.

20___, BY _____, AFFIANT.

NOTARY PUBLIC, FOR THE STATE OF TEXAS

EL PASO COUNTY BAIL BOND BOARD

APPLICANT NAME: BOND LICENSE#

STATUTORY COMPLIANCE FOR INDIVIDUAL SURETIES

A license issued or renewed under this chapter must comply with the requirements for an original license application under 1704.154.

Code Section	OCCUPATIONS CODE TITLE 10 CHAPTER 1704		FOR OFFICE USE ONLY
1704.154	APPLICATION REQUIREMENTS		
1704.154(a)	File a sworn application with the board	Included:	☐ Yes ☐ No
1704.154(b)	**The application must:**		
1704.154(b)(1)	*be in a form and contain the information prescribed by the board.*		
1704.154(b)(2)	*state:*		
1704.154(b)(2)(A)	Applicant's name, age, and address.	Included:	☐ Yes ☐ No
1704.154(b)(2)(C)	Name under which bail bond business is conducted.		☐ Yes ☐ No
1704.154(b)(2)(D)	Each place, including street address and city at which the business will be conducted.		☐ Yes ☐ No
1704.154(b)(2)(E)	Amount of cash or cash value of a certificate of deposit or cashier's check intended to be deposited with the county treasurer if application is approved, or value of nonexempt real property to be executed in trust to the board. *(Application Item #10)*	*Comments:*	☐ Yes ☐ No
	be accompanied by:		
1704.154(b)(3)	A list, as required by Sec. 1704.155, of nonexempt real property owned by the applicant who intends to execute in trust to the board if the application is approved. (See 1704.155 below)	Included:	☐ Yes ☐ No
1704.154(b)(4)(A)	The applicant's complete, sworn financial statement.		☐ Yes ☐ No
1704.154(b)(4)(B)	The applicant's declaration that applicant will comply with Chapter 1704 and the rules adopted by the board.		☐ Yes ☐ No
1704.154(b)(4)(C)	Three letters of recommendation, each from a person who is reputable, has known the agent for at least three years, stating the applicant has a reputation for honesty, truthfulness, fair dealing, and competency and recommends that the board issue the license.		☐ Yes ☐ No
1704.154(b)(4)(D)	A $500 filing fee.		☐ Yes ☐ No
1704.154(b)(4)(E)	A photograph of the agent.		☐ Yes ☐ No
1704.154(b)(4)(F)	A set of fingerprints of the applicant.		☐ Yes ☐ No

A license issued or renewed under this chapter must comply with the requirements for an original license application under 1704.154.

Code Section	OCCUPATIONS CODE TITLE 10 CHAPTER 1704		FOR OFFICE USE ONLY
1704.154(b)(4)(G)	If licensed under this chapter in another county:		
	(i) A list of each county in which the applicant holds a license; and		☐ Yes ☐ No ☐ N/A
	(ii) A statement by the applicant, as of the date of the application, of any final judgments unpaid for more than 30 days that arose directly or indirectly from a bail bond executed by the applicant as a surety.	*Comments:*	☐ Yes ☐ No ☐ N/A
1704.154(d)	An unpaid final judgment disclosed under (ii) above bars applicant's licensure unless the applicant deposited with the court cash or a supersedeas bond in the amount of the final judgment pending: (1) A ruling on a timely filed motion for a new trial; or (2) An Appeal.		
1704.155	**REAL PROPERTY LIST** **A list of nonexempt real property required under Section 1704.154(b)(3) must, for each parcel listed, include:**		
1704.155(1)	A legal description of property that would be sufficient to convey the property by general warranty deed.	Included:	☐ Yes ☐ No
1704.155(2)	A current statement from each taxing unit authorized to impose taxes on property showing no outstanding tax lien against the property.		☐ Yes ☐ No
1704.155(3)	At option of applicant, either the property's:		☐ Yes ☐ No
1704.155(3)(A)	Net value according to current real estate appraisal by appraiser in good standing of nationally recognized appraisal society or appraisal institution; or	*Comments:*	
1704.155(3)(B)	Value according to statement from county's most recent certified tax appraisal roll.		
1704.155(4)	*applicant's statement that while property remains in trust, applicant:*		
1704.155(4)(A)	Agrees to pay the property taxes.		☐ Yes ☐ No
1704.155(4)(B)	Will not further encumber property unless board is notified of intent and permits encumbrance.		☐ Yes ☐ No
1704.155(4)(C)	Agrees to maintain insurance on any property improvements against damage or destruction in full amount of value claimed for improvements.		☐ Yes ☐ No

A license issued or renewed under this chapter must comply with the requirements for an original license application under 1704.154.

Code Section	OCCUPATIONS CODE TITLE 10 CHAPTER 1704		FOR OFFICE USE ONLY
1704.155(5)	A statement whether applicant is married,		
1704.155(6)	If applicant is married, a sworn statement from spouse agreeing to transfer to the board, as part of trust, any right, title, or interest that spouse may have in property.		
1704.152	ELIGIBILITY		
1704.152(a)	**To be eligible for a license under this chapter, an agent designated by a corporation must:**		
1704.152(a)(1)	Be a resident of this state and a U.S. Citizen	Included:	☐ Yes ☐ No
1704.152(a)(2)	Be at least 18 years of age		☐ Yes ☐ No
1704.152(a)(3)	Possess the financial resources required to comply with Section 1704.160		☐ Yes ☐ No
1704.152(a)(4)	Submit documentary evidence that, in the two years preceding the date a license application is filed, the individual:		☐ Yes ☐ No ☐ N/A
	(A) has been continuously employed by a person licensed under this chapter for at least one year and for not less than 30 hours per week, excluding annual leave, and has performed duties that encompass all phases of the bonding business; and		☐ Yes ☐ No
	(B) complete in person at least eight hours of continuing legal education in criminal law or bail bond law courses approved by the State Bar of Texas and were offered by an accredited institution of higher education in the state.		
1704.157	PRELIMINARY DETERMINATIONS		**Application Reviewed On:**
	Before a hearing on application, a board or board's authorized representative shall determine whether the applicant:		
	(1) Possesses the financial resources to comply with Section 1704.160; and	**Complies:**	☐ Yes ☐ No
	(2) Satisfies the other requirements of this chapter.		☐ Yes ☐ No
1704.158	HEARING ON APPLICATION		**Hearing Held On:**
1704.158(a)	After making determination under Section 1704.157, a board shall conduct a hearing on the application		
1704.158(b)	During the hearing:		
	(1) The board may submit to the applicant any questions relevant to the board's decision on the application; and		

(2) The applicant may present oral and documentary evidence.

A license issued or renewed under this chapter must comply with the requirements for an original license application under 1704.154.

Code Section	OCCUPATIONS CODE TITLE 10 CHAPTER 1704		FOR OFFICE USE ONLY
1704.159	DECISION ON APPLICATION; BOARD ORDER		**Board's Decision:**
1704.159(a)	After hearing under 1704.158, the board shall enter an order conditionally approving application unless grounds exists to deny application. If grounds exist to deny, the board shall enter an order denying the application.		☐ **Approved** ☐ **Denied**
1704.159(b)	An order issued under Subsection (a) conditionally approving an application becomes final on date the applicant complies with the security requirements of Section 1704.160.		
1704.159(c)	A board shall give written notice to applicant of the board's decision.		**Written Notice Sent On:**
1704.160	SECURITY REQUIREMENTS		**Received On: Instrument Ref#:**
1704.160(a)	On receipt of notice under Section 1704.159, the applicant, no later than the 90th day after the date of receipt of notice, must:	☐ **CHK** ☐ **CD** ☐ **Cash**	
1704.160(a)(1)(A)	Deposit with county treasurer a cashier's check, certificate of deposit, or cash in the amount not less than $50,000; or		
1704.160(a)(1)(B)	Execute in trust to the board each deed to property listed on the application with an appraised value of all property combined and totaling not less than $50,000.	☐ **Deed** ☐ **N/A**	
1704.160(f)	If applicant is married, spouse must execute each deed of trust that involves community property.	☐ **Deed** ☐ **N/A**	
1704.160(g)	A board shall file each deed of trust in the records of each county where property is located. The applicant shall pay the filing fee.		
1704.160(i)	A license holder must maintain the amount of security required by this section during the time the person holds the license.		